



Baptist Lui Ming Choi Secondary School

Annual School Plan (2015-2016)

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Major Concerns

1. Skill-based Learning and Teaching for the future

能力為本的學與教

2. Professional Learning Community

專業學習社群



Major Concern: (1) Skill-based Learning and Teaching for the future 能力為本的學與教

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.1 4Cs Skill and Learning Self-reliance in classrooms 4Cs includes <u>C</u> ritical Thinking and Problem Solving, <u>C</u> ommunication & Media Fluency, <u>C</u> reativity and Innovation, <u>C</u> ollaboration (Teamwork and Leadership)	(1) Promote and adopt “To learn, To Think and Collaborate & To Express” (學思達) teaching strategy at school level a. Conduct a pilot scheme with walk-in class visits b. Prepare teachers with micro-teaching skills (questioning skills, small-group teaching, presentation skills, E-Learning, etc.) c. Prepare students with study strategies and arouse their awareness towards 7C skills	a1. The new method is well conducted in pilot classes. a2. All teachers visit a pilot class at least once. b. Teachers master the micro-teaching skills c. Students master the study strategies for 7C skills learning	a1. Peer observations by pilot teachers a2. Count the number of class visits b. Collect comments through questionnaires after staff development activities c. Observation by teachers in classes	a1. Sept -Dec 2015. a2. Jan-May 2016. b. Sept 2015 - Aug 2016 c. Sept 2015 - Aug 2016	Lau Hon Tong	
	(2) Promote and adopt “Flip-the-classroom” teaching strategy at school level a. Conduct a pilot scheme with walk-in class visits b. Prepare teachers with micro-teaching skills (questioning skills, small-group teaching, presentation skills, E-Learning, etc.) c. Prepare students with study strategies and arouse their awareness towards 7C skills	a1. The new method is well conducted in pilot classes. a2. Every teacher visits a pilot class at least once. b. Teachers master the micro-teaching skills c. Students master the study strategies with awareness towards 7C skills	a1. Peer observations by pilot teachers. a2. Count the number of class visits. b. Collect comments by questionnaires after staff development activities c. Observation by teachers in classes	a1. Sept- Dec 2015. a2. Jan-May 2016. b. Sept 2015 - Aug 2016 c. Sept 2015 - Aug 2016	Lau Hon Tong	
	(3) Promote innovative learning strategies at subject level: a. E-learning b. Self-learning c. Collaborative learning, etc.	a. Subject panels propose plans in the scheme of work b. Teachers implement the proposed plans in class c. Students master the strategies	a. Review of the scheme of work of subjects b. Class visits and reports from subject heads. c. Class visits and observation	2015-16	Lau Hon Tong	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.2 Computing & ICT Fluency Information Literacy (access and evaluate information, use and manage information) ICT Literacy (apply technology effectively)	(1) Promote e-Learning with iPads and internet via IT team a. Collaborate with pilot teachers to promote E-platform, for example, Edmodo, Schoology, Google Class, etc. b. Workshops for teachers about mobile learning c. Create WiFi network in school that support iPad classroom (Pilot scheme)	a. Pilot teachers use E-platform in teaching. b. Workshops in exam periods c. Teachers use WiFi classrooms for E-learning with iPads effectively	a. Class visits and discussion with the teachers concerned. b. Number of teachers attend the workshop c. Number of classrooms supporting mobile learning	a. Sept 2015 – Aug 2016 b. Dec 2015, Jun 2016 c. Sept – Nov 2015 d. Sept – Nov 2015	Ngan Shiu Hei	
	(2) Enhance computing and ICT skills in learning and research in subjects	a. Subject panels propose plans in the scheme of work b. Teachers implement the proposed plans	a. Review of the scheme of work of subjects b. Class visits and reports from subject heads	Sept 2015 – Aug 2016	Ngan Shiu Hei	
	(3) Promote appropriate use of IT in daily lives in ICT and Discipline and Guidance Team a. Integrated subject content about using IT in daily lives b. Assembly talk	a. Related subject contents are integrated in ICT subject plan b. 1 or 2 weekly assemblies	a. Number of lessons and amount of reading materials b. Number of Assemblies	a. Sept 2015 – Aug 2016 b. Sept 2015 – Aug 2016	Ngan Shiu Hei	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.3 Career & Life Planning Flexibility & Adaptability, Adapt to Change, Be Flexible, Manage projects and produce results	(1) Build a holistic curriculum of Career and Life planning a. Incorporate careers and life planning education into school curriculum in collaboration with class teachers and subject teachers b. Modify and enrich the contents of the Individual Student Planning (ISP) materials in partnership with class teachers and form coordinators of the Life Education Team and Careers and Guidance Team c. Encourage students to actively participate in career-related activities and programmes to gain first-hand experience in collaboration with various NGOs and organisations	a1. Students understand their own career and academic aspirations a2. Students foster positive attitudes towards learning	a. Teachers' observation & feedback in evaluation meetings b. Questionnaires set to collect participants' feedback after each programme / activity	2015-16	Chan Wai Yin Wong Sau Chun	Personal growth portfolio & CLPG
		b1. Students find purposes in life, set goals and take action to achieve them b2. Students recognize work values and ethics b3. Students make wise and informed career decisions with reference to students' interests, abilities and orientations	c. Teacher surveys	2015-16		
		c1. Students acquire up-to-date career information, skills and pathways of different occupations and workplaces c2. Students have a better understanding of themselves and prepare themselves as life-long learners.		2015-16		

Major Concern: (2) Professional Learning Community 專業學習社群

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.1 Creating time and space for teachers and students	(1) Improve the effectiveness of school administrative work to increase the preparation time for teaching such as eBooking system, Google applications, meetings, etc.	Teachers are given more time for preparation of teaching	a. Questionnaires and observation b. Feedback from teachers	2015-16	Lau Hon Tong Lam Chik Keung Kwok Yin Wai	
	(2) Improve the effectiveness of student learning activities and provide more space and time for different modes of student learning such as assignments, ECA, tests and examinations	a. Reduction of the quantity of conventional assignments. b. Improvement of quality of students' assignments.	a. Homework questionnaires b1. Subject reports b2. Feedback from students	2015-16	Lau Hon Tong Lam Chik Keung Kwok Yin Wai	
2.2 Professional Development and Interflow within school	(1) Introduce an enhanced Induction programme for newly appointed teachers	Better adaptation of new teachers	Feedback from new teachers	2015-16	Du Ih Hsuan	
	(2) Promote library books and on-line teaching resources via Staff Development Team	More teachers using the resources provided	a. Frequency of borrowing resources b. Feedback from teachers	2015-16	Du Ih Hsuan	
	(3) Promote professional sharing and interflow of teaching strategies and assessment at both subject and school levels	Enhance the culture in professional sharing among teachers	a. Frequency of professional sharing. b. Feedback from teachers. c. Subject reports	2015-16	Lau Hon Tong Du Ih Hsuan	
	(4) Build a culture of lesson observations focusing on teachers' strategies and students' learning a. Develop new lesson observation practice b. Lesson observations among members of the pilot scheme. c. Lesson observations by teachers in the pilot schemes.	a. A new lesson observation practice developed b. Peer lesson observations c. All teachers have observed lessons in pilot schemes at least once	a. A new lesson practice is developed b. Reports from members of pilot scheme c. Reports from teachers	2015-16	Lau Hon Tong	

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.3 Professional Development and Interflow beyond school	(1) Build professional learning circles with other schools	More structured interflow with other schools	a. Frequency of professional sharing b. Feedback from teachers c. Subject reports	2015-16	Du Ih Hsuan	
	(2) Introduce the support from universities	New perspectives and new insights from external experts	a. Feedback from teachers b. Subject reports	2015-16	Du Ih Hsuan	
	(3) Promote professional training courses from EDB and other teaching communities	Updated information distributed on regular basis.	Feedback from teachers	2015-16	Du Ih Hsuan	

END

