

PLAN
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Baptist Lui Ming Choi Secondary School  
 浸信會呂明才中學  
 Plan on Capacity Enhancement Grant (CEG)  
 學校發展 津貼資助課程及活動計劃  
 School Year(年度): 2018-2019

Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$37000
Budget Code 預算編號	U01-01
*Domain *範疇	<input checked="" type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	情繫呂中校友監考計劃
Objectives 目標	1. Reduce the workload of teachers. 2. Teachers can concentrate on marking students' answer scripts
Target 目標學生	N/A
Duration and Venue 課程/活動日期及地點	During final and the pre-mock examination (LS)
Deliverables 學習成果	Alumni as invigilators in final examination
Implementation Plan 實施計劃	Employ alumni to take up invigilation duties during final and pre-mock examination (LS)
Budget details 預算細節	Shorter than or equal to 1 hour: \$70; Longer than 1 hour but shorter than or equal to 1.5 hours: \$105 Longer than 1.5 hour but shorter than or equal to 2 hours: \$140 Longer than 2 hour but shorter than or equal to 2.5 hours: \$175 Longer than 2.5 hour but shorter than or equal to 3 hours: \$210 Longer than 3 hour but shorter than or equal to 3.5 hours: \$245 Longer than 3.5 hour but shorter than or equal to 4 hours: \$280 Estimation: \$30000
Person in-charge 負責人	Mr Lau hon-tong

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Type of grant 津貼類別	CEG 學校發展津貼
Total Amount applied 申請總額	\$1000
Budget Code 預算編號	S13-19
*Domain *範疇	Curriculum development
Title 課程/活動名稱	F.3 Revision class
Objectives 目標	To revise the map reading skills
Target 目標學生	30 F.3 students
Duration and Venue 課程/活動日期及地點	April- May 2019
Deliverables 學習成果	Consolidation and revision of the knowledge on map reading skills learnt in F.1-3
Implementation Plan 實施計劃	Enrollment of participants: March 2019
Budget details 預算細節	Tutor fee \$1000
Person in-charge 負責人	Ms MS Lau

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Type of grant 津貼類別	CEG 學校發展津貼
Budget Code 預算編號	S-14-08
Total Amount applied 申請總額	S6,000
*Domain *範疇	Curriculum Development
Title 課程/活動名稱	History Tutorial Class
Title 課程/活動名稱	F.1-3, F.4, F.5 and F.6 Tutorial classes
Objectives 目標	<ul style="list-style-type: none"> <li>- Enhancing the mastering of a proper approach in learning history and the ability in organizing one's own plan of study.</li> <li>- Furthering their preparations for public exams</li> </ul>
Target 目標學生	High and low achievers
Duration and Venue 課程/活動日期及地點	<b>F.1-3:</b> November 2018 and May 2019 <b>F.4:</b> October 2018 to May 2019 <b>F.5:</b> October 2018 to May 2019 <b>F.6:</b> December 2018
Deliverables 學習成果	The results of tests and examinations
Implementation Plan 實施計劃	<b>F.1-3:</b> November 2018 and May 2019 - 2 extra classes will be held for each form. <b>F.4:</b> October 2018 to May 2019 - 4 extra classes will be held. <b>F.5:</b> October 2018 to May 2019 - 4 extra classes will be held <b>F.6:</b> December 2018 - 1 extra class will be held
Budget details 預算細節	<b><u>Financial Plan on tutorial classes (including information collection and analysis) (2018-19)</u></b>  <b>F.1-3:</b> November - 2 extra classes will be held for each

	<p>2018 and form.  May 2019 - Tutor fee: \$200 (one and half hours) x 6 :  = \$2,400</p> <p><b>F.4:</b> October  2018 to May - 4 extra classes will be held.  2019 - Tutor fee: \$200 (one and half hours) x 4  x 2  = \$1,600</p> <p><b>F.5:</b> October  2018 to May  2019 - 4 extra classes will be held.  - Tutor fee: \$200 (one and half hours) x 4  x 2  = \$1,600</p> <p><b>F.6:</b> December  2018 - 1 extra class will be held.  - Tutor fee: \$200 (one and half hours) x 1  x 2  = \$400</p> <p style="text-align: center;"><b>Total; \$6,000</b></p>
Person in-charge 負責人	S. L. Chung, S. W. Cheung

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Plan on Capacity Enhancement Grant (CEG)

學校發展 津貼資助課程及活動計劃

School Year(年度): 2018-2019

Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	HK\$6700
Budget Code 預算編號	S14-08
*Domain *範疇	<input type="checkbox"/> Curriculum development <input checked="" type="checkbox"/> Language Proficiency <input type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Reading to Learn
Objectives 目標	增強校內閱讀風氣
Target 目標學生	全校學生
Duration and Venue 課程/活動日期及地點	2018年9月至2019年6月
Deliverables 學習成果	1. 同學能於 Reading Time、公開場合如課堂或早會分享閱讀心得，且表現良好
Implementation Plan 實施計劃	1. 09/18 印製書券 09/18-06/19 班主任於初中廣泛閱讀獎勵計劃班內口頭閱讀報告把書券贈與表現優秀的同學，或學科老師送贈書券給樂意閱讀及分享的同學
Budget details 預算細節	1. 各初中班主任得書券：\$20X10 張 X15 班=\$3000 全校老師得書券：\$10X5 張 X74 人=\$3700
Person in-charge 負責人	劉燕群

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 School Year(年度): 2018-2019

Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$ 4000
Budget Code 預算編號	S19-08
*Domain *範疇	<input type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	F. 5 Physics Tutorial Class
Objectives 目標	1. Helping students in Physics to clarify some difficult concepts. 2. Helping lower achievers to attain 4 or above in HKDSE physics.
Target 目標學生	About 15 F.5 lower achievers and 15 F.6 lower achievers
Duration and Venue 課程/活動日期及地點	10 sessions for F.6 students (1 <sup>st</sup> Term) 10 sessions for F.5 students (2 <sup>nd</sup> Term) 1 hour 15 min for each session (4:15-5:30)
Deliverables 學習成果	HKDSE results of lower achievers improved
Implementation Plan 實施計劃	1. Recruit alumni and nomination of students by Physics teachers. 2. Collect \$200 deposit from student.( It will be refunded when the attendance is over 80%.) 3. Tutorial class begins. 4. Evaluation
Budget details 預算細節	Tuition Fee: \$180 / session Total Tuition Fee: 20 x \$180 = \$ 3600 Consumables: \$400
Person in-charge 負責人	Mr. Tang Ka Ho

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 School Year(年度): 2018-2019

Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	HK\$20000
Budget Code 預算編號	E05-02
*Domain *範疇	Leadership Training
Title 課程/活動名稱	1. A 2-day Prefect Training Camp 2. Youth Leadership Development Programme (YLD) organized by YMCA 3. Head prefect training by HKFYG (青協)
Objectives 目標	1. Enhance enthusiasm and team spirit. 2. Enhance self-confidence and problem solving skill. 3. Enhance inter-personal communication and presentation skill. 4. Develop leadership skill and style.
Target 目標學生	1. Prefect Training Camp: 18 new members and 13 leaders 2. YLD: 8 Form 3 and Form 4 prefects 3. HKFYG courses: heads and leaders
Duration and Venue 課程/活動日期及地點	1. Prefect Training Camp: 29 - 30 Sept 2018, Sai Kung 2. YLD: January – August 2019, YMCA 3. HKFYG: HKFYG training centres
Deliverables 學習成果	1. New prefects are more capable to give instructions in public. 2. All prefects are more able to intervene students' inappropriate behaviour. 3. All prefects improve their skills in tackling students in different situations. 4. Prefects' work more like a team. 5. Leaders are more able to plan and execute their duties, and to care and develop their team members. 6. Meet student leaders from other schools to exchange experience. 7. Participants of YLD with excellent performance would be nominated by YMCA to attend a service trip in August 2019.
Implementation Plan 實施計劃	<u>9/2018</u> Confirm attendance of all new prefects and leaders to the Prefect Training Camp <u>End of 9/2018</u> Prefect Training Camp <u>11/2018</u>

	Evaluation of the camp Recruit YLD participants <u>1/2019</u> Confirm attendance with YMCA for YLD programme
<b>Budget details</b> 預算細節	1. Prefect Training Camp: \$18,700.00 2. YLD: \$900.00 3. HKFYG: \$400.00
<b>Person in-charge</b> 負責人	Cheung Shing Che Gigi

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Type of grant 津貼類別	CEG 學校發展津貼
Budget Code 預算編號	S20-08
Total Amount applied 申請總額	\$6000
*Domain *範疇	<input type="checkbox"/> Curriculum development, <input checked="" type="checkbox"/> Language Proficiency, <input type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	中一至中三普通話口試考試人員
Objectives 目標	為普通話口語能力測試帶來更客觀的評核 減輕兩位科任老師評核三級同學普通話口語能力的工作量
Target 目標學生	中一至中三
Duration and Venue 課程/活動日期及地點	上學期考試 12 月期間；下學期考試 6 月期間
Deliverables 學習成果	評核學生普通話口語能力
Implementation Plan 實施計劃	邀請專業人士擔任考試人員，上下學期考試期間到校分擔三級考試工作。
Budget details 預算細節	上下學期到校各 3 天，每天約 4 小時。 4 小時 x 6 x \$250 = \$6000
Person in-charge 負責人	黎健老師

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Type of grant 津貼類別	CEG 學校發展津貼
Total Amount applied 申請總額	\$6,000
Budget Code 預算編號	S04-08
*Domain *範疇	<input type="checkbox"/> Curriculum development, <input checked="" type="checkbox"/> Language Proficiency, <input type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	口語溝通班
Objectives 目標	提升同學口語溝通的水平。
Target 目標學生	中五學生
Duration and Venue 課程/活動日期及地點	2019 年暑期進行，每節 2 小時，共 10 節；
Deliverables 學習成果	學生必須完成導師指定的練習，以學生文憑試成績作成效指標。
Implementation Plan 實施計劃	● 以教授口語溝通技巧為主。
Budget details 預算細節	每節 600 元 X10 節，共 6,000 元。 (學生先付\$200 按金，完成 80%或以上退回款項) *學生收費：每人 200 元。
Person in-charge 負責人	劉燕虹

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Type of grant 津貼類別	CEG 學校發展津貼
Total Amount applied 申請總額	\$7,200
Budget Code 預算編號	S04-08
*Domain *範疇	<input type="checkbox"/> Curriculum development, <input checked="" type="checkbox"/> Language Proficiency, <input type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	中文備試班
Objectives 目標	提升同學中文科的水平。
Target 目標學生	中五中六學生，每班最多 20 人
Duration and Venue 課程/活動日期及地點	中六中文班共 8 節，安排在上學期(星期六及考試前)； 星期六上午 11:00 – 12:30 (每節 1.5 小時) 中五中文班共 8 節，2019 年下學期或暑期進行。
Deliverables 學習成果	學生必須完成導師指定的練習，以學生文憑試成績作成效指標。
Implementation Plan 實施計劃	以教授綜合能力、寫作能力及閱讀理解能力為主。
Budget details 預算細節	每節 450 元 X 16 節，兩班共 7,200 元。 (學生先付\$200 按金，完成 80%或以上退回款項)
Person in-charge 負責人	劉燕虹

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Type of grant 津貼類別	CEG 學校發展津貼
Total Amount applied 申請總額	\$10,800
Budget Code 預算編號	S04-08
*Domain *範疇	<input type="checkbox"/> Curriculum development, <input checked="" type="checkbox"/> Language Proficiency, <input type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	文學備試班
Objectives 目標	提升同學文學科的水平。
Target 目標學生	中五中六文學班學生
Duration and Venue 課程/活動日期及地點	中六文學班約 12 節，安排在上學期 (星期六及考試前)； 星期六上午 9：00 – 10：30 (每節 1.5 小時) 中五文學班共 12 節，2019 年下學期或暑期進行(每節 1.5 小時)。
Deliverables 學習成果	學生必須完成導師指定的練習，以學生文憑試成績作成效指標。
Implementation Plan 實施計劃	● 以教授卷二部答題技巧為主。
Budget details 預算細節	每節 450 元 X 24 節，兩班共和 10,800 元。 (學生先付\$200 按金，完成 80%或以上退回款項)
Person in-charge 負責人	劉燕虹

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 School Year(年度): 2018-2019

Type of grant 津貼類別	✓ CEG 學校發展津貼
Total Amount applied 申請總額	\$ 300,000
Budget Code 預算編號	S12-08
*Domain *範疇	Language Proficiency + Curriculum Development
Title 課程/活動名稱	Chatteris NET (Native English Tutor)
Objectives 目標	<ol style="list-style-type: none"> <li>1. Organise language activities for students</li> <li>2. Create more opportunities for students use English outside classroom</li> <li>3. Allow students to be exposed to foreign culture</li> </ol>
Target 目標學生	All students
Duration and Venue 課程/活動日期及地點	1 <sup>st</sup> September 2018 to the end of May 2019
Deliverables 學習成果	Students have more chances to use English inside and outside the classroom with a native English Speaker.
Implementation Plan 實施計劃	CNET will help to organise English activities and assist teachers in junior forms and F.4 oral lessons.
Budget details 預算細節	Participation fee: \$300,000
Person in-charge 負責人	PY Chew, WH Yeung, YL Law

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Type of grant 津貼類別	CEG 學校發展津貼
Total Amount applied 申請總額	HK\$6 600.00
Budget Code 預算編號	S07-10
*Domain *範疇	<input type="checkbox"/> Curriculum development, <input type="checkbox"/> Language Proficiency, <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	BAFS – Tutorial Classes
Objectives 目標	1. To improve the standard of studying for weaker students. 2. To relieve the public examination pressure for students. 3. To improve the skills for tackling examination questions. 4. To help teachers preparing materials
Target 目標學生	About 5-10 F.5 students About 2-5 F.6 students
Duration and Venue 課程/活動日期及地點	About 15 lessons for F5 students (Sept 2018 – May 2019) About 10 lessons for F6 students (Sept 2018 – Jan 2019)
Deliverables 學習成果	Students are going to complete 20 assignments (F5) Students are going to complete 12 assignments (F6)
Implementation Plan 實施計劃	Sept 2018 Recruiting alumni and nomination of students by BAFS teachers. Oct 2018 Starting the courses. July 2019 Evaluation meeting
Budget details 預算細節	F5 Tuition fee: \$4 400.00 F6 Tuition fee: \$2 200.00
Person in-charge 負責人	Miss Wong Yip Ming

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Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	HK\$ 3000
Budget Code 預算編號	S02-10
*Domain *範疇	<input type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Biology Tutorial Class
Objectives 目標	1. Help the students to clear biology concept using summary diagram and concept map. 2.. Help the students to tackling Biology Past Exam questions
Target 目標學生	25 F.5 & F.6 students
Duration and Venue 課程/活動日期及地點	F.6 has a higher priority. F.5 and 6 can apply for the class. 10 lessons (9/2018-12/2018) 5 lesson (1/2019-5/2019) 1.5 hours for each lesson (4:15-5:45)
Deliverables 學習成果	1. Better understanding on biology concepts 2. Consolidate and integrate what they have learnt 3. Enrichment in examination skill
Implementation Plan 實施計劃	<u>9/2018</u> Recruit alumni tutor and application open to F.5,6 students by Biology teachers. <u>9/2018</u> Start the courses <u>5/2019</u> Evaluation meeting
Budget details 預算細節	Tuition Fee: \$3,000
Person in-charge 負責人	Lee Hoi Ying

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Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	HK\$2280
Budget Code 預算編號	S03-08
*Domain *範疇	<input type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Chemistry Tutorial Class and revision test
Objectives 目標	1. Helping students in chemistry to clarify some difficult concepts. 2. Improving the skills for tackling Exam questions.
Target 目標學生	F.5 and F.6 Lower achievers (lower quartile in F.4 or F.5 final exam)
Duration and Venue 課程/活動日期及地點	6 lessons for F.5 (3/2019 - 4/2019) 6 lessons for F.6 (10/2018 - 12/2018) 1.25 hour for each lesson (4:15-5:30)
Deliverables 學習成果	1. Student completes an assignment in each lesson. 2. All students found the tutorial class useful.
Implementation Plan 實施計劃	9/2018 Recruit alumni and nomination of students by Chemistry teachers. 10/2018 Start the courses 5/2019 Evaluation
Budget details 預算細節	F.5 Tuition Fee: 6 x \$190 = \$ 1140 F.6 Tuition Fee: 6 x \$ 190 = \$ 1140
Person in-charge 負責人	Kong Kwok Hung

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Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$3000
Budget Code 預算編號	S05-09
*Domain *範疇	中國歷史科
Title 課程/活動名稱	旅遊車費用
Objectives 目標	藉參觀拓展學生歷史視野, 認識香港及國家歷史
Target 目標學生	對該參觀課題有興趣的各級學生, 中史學會會員優先
Duration and Venue 課程/活動日期及地點	待定(暫各參觀未有確實日期)
Deliverables 學習成果	提升學生學習歷史興趣, 加強其國民身份認同
Implementation Plan 實施計劃	參預各項活動時旅遊車車費
Budget details 預算細節	\$3000
Person in-charge 負責人	李賽琴、陳嘉茵、陳敏茹

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Baptist Lui Ming Choi Secondary School  
 浸信會呂明才中學  
 Plan on Capacity Enhancement Grant (CEG)  
 學校發展 津貼資助課程及活動計劃  
 School Year(年度): 2018-2019

Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$25,000
Budget Code 預算編號	S09-10
*Domain *範疇	<input checked="" type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Robotic Competition Training Course
Objectives 目標	Helping higher achievers to explore their potentials in design and problem solving.
Target 目標學生	10 F.1-3 students Average % of attendance = 80 %
Duration and Venue 課程/活動日期及地點	50 tutorials / workshops (Sept 2018 - Jun 2019) DT room
Deliverables 學習成果	1. Attendance over 80% 2. At least 3 students get prizes in the HK Robotic Olympiad
Implementation Plan 實施計劃	<u>9/2018</u> Recruit alumni and nomination of students by teachers. <u>10/2018</u> Start the courses <u>6/2019</u> Evaluation
Budget details 預算細節	Tuition Fee: \$25,000 TutorialsX\$500 (3 hrs @)
Person in-charge 負責人	Lee Ka Ming

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 School Year(年度): 2018-2019

Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$7,000
Budget Code 預算編號	S11-08
*Domain *範疇	<input type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Economic Tutorial class
Objectives 目標	1. Helping students to clarify difficult economic concepts. 2. Improving the skills for tackling exam questions.
Target 目標學生	16 F.5 students 16 F.6 students
Duration and Venue 課程/活動日期及地點	10 lessons for F.5 (3/2018-5/2018) 15 lessons for F.6 (9/2017-12/2017) 1.5 hours for each lesson (4:15-5:45)
Deliverables 學習成果	1. With more guidance and practice, students will have better understanding of the economic concepts 2. Students will improve their examination skills
Implementation Plan 實施計劃	<u>Aug 2017</u> Recruit alumni to be the tutor <u>Mid-Sept. 2017</u> Start the lessons <u>July 2018</u> Evaluation meeting
Budget details 預算細節	F.5 Tuition Fee: \$2,500 F.6 Tuition Fee: \$4,000 Materials: \$500
Person in-charge 負責人	Wan Siu Mei and Leung Wai Yin

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Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	HK\$ 20347.4
Budget Code 預算編號	U05-03
*Domain *範疇	<input type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Buddies Programme
Objectives 目標	1. Different activities and voluntary service can provide students with an opportunity to expose themselves to people from varying backgrounds in the society so that they can be better able to serve and care the community now and in the future.
Target 目標學生	1. Form 3 2. Form 4 (Old members)
Duration and Venue 課程/活動日期及地點	10/2018 – 4/2019
Deliverables 學習成果	1. Completing 5 days of voluntary service 2. Attending experiential learning activities with the elderly 3. Day Camping for team building and self-discovery
Implementation Plan 實施計劃	1. Recruitment (Sept 2018) 2. Team Building (Day Camp) (29 September, 2018, tentative) 3. Experiential learning activity (6 October, 2018) 4. Voluntary service (Oct 2018- Apr 2019)
Budget details 預算細節	1. Venue / activity fee : \$5784 2. Transport : \$4000 3. Purchase of materials: \$5750 4. Catering : \$900 5. Administration fee : \$10113.4 Total expenditure : \$26547.4 6. Student fee : (\$310X20) Total income : \$6200
Person in-charge 負責人	Chan Wai Yin & Leung Shuk Ling

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Type of grant 津貼類別	CEG 學校發展津貼
Total Amount applied 申請總額	\$13000
Budget Code 預算編號	A07-01
*Domain *範疇	Mathematics and Science
Title 課程/活動名稱	Mathematics Competition Training Team (Form 1, 2 and 3)
Objectives 目標	<ol style="list-style-type: none"> <li>1. To enrich the knowledge of the students with talent in mathematics.</li> <li>2. To equip them with problem-solving skills used in competitions.</li> <li>3. To gain more experience or win more awards in interschool competitions.</li> </ol>
Target 目標學生	15 F.1 students, 10 F.2 students, 10 F.3 students
Duration and Venue 課程/活動日期及地點	10/2018 – 5/2019 One lesson per week (1 hour 15 minutes)
Deliverables 學習成果	<ol style="list-style-type: none"> <li>1. Students participate actively in the class. (Students' attendance is greater than 80%.)</li> <li>2. Better results in interschool competitions. (More school team members can enter the finals in Pui Ching Invitational Competition and obtain more awards.)</li> </ol>
Implementation Plan 實施計劃	<u>8/2018</u> Recruit alumni as tutors <u>9/2018</u> Recruit students and arrange selection test for F.1 students <u>10/2018</u> Start the courses <u>6/2019</u> Evaluation meeting with tutors
Budget details 預算細節	Tuition Fee: \$12000 Teaching Materials: \$200 Enrollment fee for competitions: \$800
Person in-charge 負責人	Lee Wing Yan

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Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$121,889
Budget Code 預算編號	V04-01/02/03
*Domain *範疇	Teaching Assistant
Title 課程/活動名稱	聘請「功課輔導老師」
Objectives 目標	協助「朋輩支援計劃」
Target 目標學生	1. 協助科任老師跟進欠交功課的同學 2. 幫助學業上有困難的同學
Selection Mechanism 遴選機制 (DLG only)	1. 記錄及統計欠交功課情況 2. 協助科任老師跟進欠交功課的同學 3. 幫助學業上有困難的同學 4. 安排補底工作
Duration and Venue 課程/活動日期及地點	September 2018-August 2019
Deliverables 學習成果	1. 減輕老師處理學生問題的負擔 2. 幫助學業有困難的同學 3. 讓協助功課小組的高年級同學有學習機會 4. 老師可減輕處理學生功課的工作量 5. 學生在處理功課上有進步 6. 溫習小組有效地推行
Implementation Plan 實施計劃	1. 每日整理欠交功課記錄，並定期將資料發佈予班主任 2. 個別跟進及輔導有特別困難的同學 3. 設立功課小組以幫助有需要同學 4. 定期檢討學生的表現 5. 學期終老師問卷調查 6. 溫習小組的學長及學員的問卷調查
Budget details 預算細節	月薪連強積金 CEG 總支出 50%為\$121,889
Person in-charge 負責人	Chau Fung Mei

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Type of grant 津貼類別	<input checked="" type="checkbox"/> CEG 學校發展津貼
Total Amount applied 申請總額	\$40,000
*Domain *範疇	<input type="checkbox"/> Curriculum development <input type="checkbox"/> Language Proficiency <input checked="" type="checkbox"/> Catering Learning Diversity
Title 課程/活動名稱	Summer temporary staff
Objectives 目標	Relieving teachers' workload from non-teaching duties Handling data entry of student records.
Target 目標學生	N/A
Duration and Venue 課程/活動日期及地點	N/A
Deliverables 學習成果	N/A
Implementation Plan 實施計劃	Temporary staff will be employed in Summer
Budget details 預算細節	Salary: \$35000 bonus of completed contract: \$5000
Person in-charge 負責人	Maggie Tsui