

Baptist Lui Ming Choi Secondary School
Plan on Capacity Enhancement Grant (CEG) (2023-24)

	*Domain	Title	Budget Code	Total Amount applied	Person in-charge
	*範疇	課程/活動名稱	預算編號	申請總額	負責人
1	Catering Learning Diversity	Biology Tutorial Class	S02-10	HK\$8,500.00	Lee Hoi Ying
2	Curriculum development	Biology assessment invigilation	S02-10	HK\$1,000.00	Lee Hoi Ying
3	Language, Humanities and Social Science	中文備試班	S04-08	HK\$9,000.00	葉惠珊
4	Catering Learning Diversity	初中中史考試溫習班(下學期)	S05-09	HK\$1,080.00	李賽琴
5	Catering learning Diversity	中六通識溫習班	S06-15	HK\$3,000.00	Kan Wing Tung
6	Catering Learning Diversity	BAFS Tutorial Class	S07-10	HK\$25,000.00	Wan Siu Mei Kwok Wai Ching
7	Catering Learning Diversity	Economic Tutorial Class	S11-08	HK\$25,000.00	Leung Wai Yin
8	Catering learning Diversity	F.1-3 Geography tutorial classes	S13-09	HK\$4,000.00	Tai Luk Fan
9	Curriculum development	F.1-3, F.4-6 History Tutorial classes	S14-08	HK\$7,200.00	C.O Cho
10	Catering Learning Diversity	F.4 Mathematics Tutorial Class	S16-11	HK\$4,000.00	Lee Wing Yan
11	Catering Learning Diversity	F. 5-6 Physics Tutorial Class	S19-08	HK\$6,000.00	Tang Ka Ho
12	Curriculum development	Physics Invigilation by alumni	S19-09	HK\$840.00	Tang Ka Ho
13	Language, Humanities and Social Science	中一至中三普通話口語能力評核	S20-08	HK\$6,000.00	黎健
14	Curriculum development	情繫呂中校友監考計劃	U01-01	HK\$38,000.00	Ho Hau Lai Kong Kwok Hung
15	Catering Learning Diversity	聘請「支援輔導老師」	V04-01 V04-02 V04-03	HK\$170,788.00	Chau Fung Mei
16	Catering Learning Diversity	Summer temporary staff	V04-04	HK\$40,000.00	Maggie Tsui
				HK\$349,408.00	



IMC endorsed on 10 Nov 2023

Prepared by :

Maggie Tsui (Executive Officer)

Teacher-in-charge :

Ngan Shiu Hei (Vice-principal)

Approved by :

Wan Ka Kit (Principal)

Date :

15/9/2023

Baptist Lui Ming Choi Secondary School
Plan on Capacity Enhancement Grant (CEG) (2023-24)

Person in-charge	*Domain	Title	Objectives	Target	Duration and Venue	Deliverables	Implementation Plan	Budget Code	Budget details	Total Amount applied	Person in-charge
負責人	*範疇	標題/活動名稱	目標	目標學生	課程/活動日期及地點	學習成果	實施計劃	預算編號	預算細項	申請總額	負責人
1 Lee Hoi Ying	Catering Learning Diversity	Biology Tutorial Class	1. To help students tackling misconceptions 2. To equip students with exam skills 3. To help teachers preparing learning materials	25 F.5 & F.6 students	10 lessons (9/2023-12/2023) 5 lessons (1/2024-5/2024) 1.5 hours for each lesson (4:15-5:45)	1. Better understanding on biology concepts. 2. Consolidate and integrate what they have learnt. 3. Enrichment in examination skill	10/2023 : Recruit alumni tutor and application open to F.5 & 6 students by Biology teachers. 1/2023 : Start the courses 5/2024 : Evaluation	S02-10	Tuition Fee: \$5500 Teaching Materials: \$ 3000	HK\$8,500.00	Lee Hoi Ying
2 Lee Hoi Ying	Curriculum development	Biology assessment invigilation	Reduce the workload of teachers.	F.4-6 Biology students	1. Summer revision test: End of August 2024 2. Pre-mock exam: Dec 2023	Alumni as invigilators in the revision test & pre-mock exam.	Recruiting alumni to take up invigilation duties	S02-10	Longer than 1 hour but shorter than or equal to 1.5 hours: \$105 Longer than 1.5 hour but shorter than or equal to 2 hours: \$140 Longer than 2 hour but shorter than or equal to 2.5 hours: \$175 Longer than 2.5 hour but shorter than or equal to 3 hours: \$210 Longer than 3 hour but shorter than or equal to 3.5 hours: \$245 Longer than 3.5 hour but shorter than or equal to 4 hours: \$280	HK\$1,000.00	Lee Hoi Ying
3 葉惠珊	Language, Humanities and Social Science	中文備試班	提升同學中文科的水平。	中五中六學生	星期六上午11:00-12:30 (共10節x2組，每組1.5小時)	學生必須完成導師指定的練習，以學生文憑試成績作成效指標。	以統整綜合能力、寫作能力及閱讀理解能力為主。	S04-08	每節\$450x10節x2組，共\$9,000。(學生先付\$200按金，完成80%或以上退還餘項)	HK\$9,000.00	葉惠珊
4 李肇華	Catering Learning Diversity	初中中史考試溫習班(下學期)	協助初中學生溫習中史考核範圍	初中能力較弱同學	2/5/2024-31/5/2024(每級各兩次,隔週共四次課室)	能在考試中提升成績	請校友協助溫習	S05-09	\$1080(\$180x1.5hrx2班x2組)	HK\$1,080.00	李肇華
5 Kan Wing Tung	Catering learning Diversity	中六過渡溫習班	提升能力稍遜學生的公民科表現水平。	中六學生	9/2022-12/2022 (共10節)	學生必須完成導師指定的練習，以學生文憑試成績作成效指標。	以教授公民科各題型的答題技巧為主。	S06-15	10 classes: \$300 x 10 = \$3000	HK\$3,000.00	Kan Wing Tung
6 Wan Siu Mei Kwok Wai Ching	Catering Learning Diversity	BAFS Tutorial Class	1.To improve the standard of studying for weaker students. 2.To relieve the public examination pressure for students. 3.To improve the skills for tackling examination questions. 4.To help teachers preparing materials	About 5-10 F.5 students About 5-10 F.6 students	12 lessons for F.5 (3/2024-5/2024) 12 lessons for F.6 (10/2023-12/2023) 1.5 hours for each lesson	Students are going to complete 10 assignments (F5)Students are going to complete 12 assignments (F6)	Sept 2023 Recruiting alumni/retired teacher and nomination of students by BAFS teachers. Oct 2023: Start the lessons (F.6) Apr 2024: Start the lessons (F.5) July 2024: Evaluation meeting.	S07-10	F5 Tuition fee: \$9 200 F6 Tuition fee: \$12,000 Teaching materials: \$3 800	HK\$25,000.00	Wan Siu Mei Kwok Wai Ching
7 Leung Wai Yin	Catering Learning Diversity	Economic Tutorial Class	1. Helping students to clarify difficult economic concepts. 2.Improving the skills for tackling exam questions.	10 F.4 students 20 F.5 students 20 F.6 students	1 class for F.4 8 lessons for F.4 (3/2024-5/2024) 2 classes for F.5 8 lessons for F.5 (3/2024-5/2024) 2 classes for F.6 12 lessons for each class (9/2023-12/2023) 1.5 hour for each lesson	1. With more guidance and practice, students will have better understanding of the economic concepts 2. Students will improve their examination skills	Sept 2023: A revision class and an enrichment class will be arranged for selected F.6 students. A revision class will be arranged for F.4 students and 2 revision classes will be arranged for F.5 students. Alumni / retired teacher will be the tutor of all these classes. Oct 2023:Start the lessons July 2024:Evaluation meeting	S11-08	F.4 Tuition Fee: \$2 400 (\$300X8) F.5 Tuition Fee: \$2 400 (\$300X8) + \$2 400 (\$300X8) F.6 Tuition Fee: \$4 500 (\$375X12) + \$4 500 (\$375X12) Preparation and purchase of teaching materials: \$8 800	HK\$25,000.00	Leung Wai Yin
8 Tai Luk Fan	Catering learning Diversity	F.1-3 Geography tutorial classes	1.To improve students' on learning map reading skills 2.Help students to learn how to answer data-based questions	F.1-3 students	Nov 2023 May 2024	Improvement in tests and internal exam results		S13-09		HK\$4,000.00	Tai Luk Fan
9 Cho Chun On	Curriculum development	F.1-3, F.4-6 History Tutorial classes	Enhancing the mastering of a proper approach in learning history and the ability in organizing one's own plan of study. Furthering their preparations for public exams	High and low achievers	F.1-3: November 2023 and May 2024 F.4-5: October 2023 to May 2024 F.6: October 2023	The results of tests and examinations	F.1-3: November 2023 and May 2024 F.4: October 2023 to May 2024 F.5: October 2023 to May 2024 F.6: October 2023	S14-08	F1-3 - 2 extra classes will be held for each form.- Tutor fee: \$300 (one and half hours)x12= \$3,600 F4 - 2 extra classes will be held.- Tutor fee: \$300 (one and half hours) x 4 = \$1,200 F5 - 2 extra classes will be held.- Tutor fee: \$300 (one and half hours) x 4 = \$1,200 F6 - 2 extra classes will be held.- Tutor fee: \$300 (one and half hours) x 4 = \$1,200	HK\$7,200.00	C O Cho
10 Lee Wing Yan	Catering Learning Diversity	F.4 Mathematics Tutorial Class	1.To help weaker students to consolidate the junior Mathematical concepts. 2.To improve the Mathematics performance of low achievers in form 4. 3.To increase students' confidence in learning advanced Math topics in higher forms. 4.To equip students to attain at least level 3 in DSE Math.	About 5 F.4 low achievers	Jan 2024 - May 2024 16 sessions in 2nd Term 1 hour 30 min for each session	1. Improvement in form 4 final exam. 2. Improvement in the HKDSE results of low achievers.	Nov 2023: Recruit alumni to be the tutor. Jan 2024: Invite weaker students by subject teachers. Collect \$200 deposit from students which will be refunded if the attendance is over 80%. Jun 2024: Evaluate the students' final exam performance and collect feedback from tutor.	S16-11	Tuition Fee: \$250 / session Total Tuition Fee: \$250 x 16 = \$ 4,000	HK\$4,000.00	Lee Wing Yan
11 Tang Ka Ho	Catering Learning Diversity	F. 5-6 Physics Tutorial Class	Helping students in Physics to clarify some difficult concepts. Helping lower achievers to attain 4 or above in HKDSE physics.	About 12 F.5 lower achievers and 12 F.6 lower achievers	10 sessions for F.6 students (1st Term) 10 sessions for F.5 students (2nd Term) 1 hour 30 min for each session	HKDSE results of lower achievers improved	1.Recruit alumni and nomination of students by Physics teachers. 2.Collect \$200 deposit from student.(It will be refunded when the attendance is over 80%.) 3.Tutorial class begins. 4.Evaluation	S19-08	Tuition Fee:\$160 / hour Total Tuition Fee:20 x 1.5 x \$160 = \$ 4800 Preparation of materials:7.5 x \$160 = \$ 1200	HK\$6,000.00	Tang Ka Ho
12 Tang Ka Ho	Curriculum development	Physics Invigilation by alumni	Helping for invigilating the summer revision test & pre-mock exam.	F.4-6 Physics students	Summer revision test:End of August 2021 Pre-mock exam:January 2022	1.Alumni as invigilators in the revision test & pre-mock exam. 2.HKDSE results improved.	1.Recruiting alumni by Physics teachers. 2.Invigilating the summer revision test & pre-mock exam by alumni.	S19-09	Invigilation Fee: \$ 70 / hour Summer revision test: 2 alumni x 2 hr x \$70 = \$ 280 Pre-mock exam: 3 alumni x 4 hr x \$70 = \$ 560	HK\$840.00	Tang Ka Ho
13 蔡健	Language, Humanities and Social Science	中一至中三普通話口語能力訓練	為同學普通話口語能力測試帶來更客觀的評價 為教師普通話口語能力訓練成效提供第三方意見	中一至中三	上學期考試12月期間；下學期考試6月期間	訓練學生普通話口語能力；教師適時修訂口語訓練教學方法。	邀請專業人士擔任考試人員，上下學期考試期間到校分擔三級考試工作。	S20-08	上下學期到校各3天，每天約4小時，4小時 x 6 x \$250 = \$6000	HK\$6,000.00	蔡健
14 Ho Hau Lai Kong Kwok Hung	Curriculum development	精簡呂中校友監考計劃	1. Reduce the workload of teachers. 2. Teachers can concentrate on marking students' answer scripts	N/A	During final and the pre-mock examination (LS)	Alumni as invigilators in final examination	Employ alumni to take up invigilation duties during final and pre-mock examination (LS)	U01-01	Shorter than or equal to 1 hour: \$70; Longer than 1 hour but shorter than or equal to 1.5 hours: \$105 Longer than 1.5 hour but shorter than or equal to 2 hours: \$140 Longer than 2 hour but shorter than or equal to 2.5 hours: \$175 Longer than 2.5 hour but shorter than or equal to 3 hours: \$210 Longer than 3 hour but shorter than or equal to 3.5 hours: \$245 Longer than 3.5 hour but shorter than or equal to 4 hours: \$280 Estimation: \$3800	HK\$38,000.00	Ho Hau Lai Kong Kwok Hung
15 Chau Fung Mei	Catering Learning Diversity	聘請「支援輔導老師」	協助「朋輩支援計劃」推動閱讀校園	1. 協助科任老師 2. 缺乏動力學生	September 2023-August 2024	1.推動閱讀校園 2.減輕老師處理學生問題的壓力 3.以小組或個人輔導，提升學生自理能力 4.使學生投入校園生活 5.有效推行課後小組活動	1.定期將與社工及學生支援小組開會 2.個別跟進及輔導有特別困難的同學 3.以小組幫助有需要同學交友 4.推行閱讀校園活動 5.定期檢討學生的表現	V04-01 V04-02 V04-03	Salary: \$154,522 MPF ER: \$8,133 MPF ER: \$8,133	HK\$170,788.00	Chau Fung Mei
16 Maggie Tsui	Catering Learning Diversity	Summer temporary staff	Relieving teachers' workload from non-teaching duties Handling data entry of student records.	N/A	Jun-Aug 2024	Employ Temporary staff to take up non teaching duty at the school year end and during summer holiday.	Temporary staff will be employed	V04-04	Salary: \$35000 bonus of completed contract: \$5000	HK\$40,000.00	Maggie Tsui
										HK\$349,408.00	

