

**Baptist Lui Ming Choi Secondary School**  
**Report on Capacity Enhancement Grant (CEG) (2022-23)**

	Person in-charge	*Domain	Title	Budget Code	Total Amount applied	Total Expenditure	% Used
	負責人	*範疇	課程/活動名稱	預算編號	申請總額	總支出	
1	Kan Wing Tung	Curriculum development	LS Pre-mock Exam invigilator	S06-13	HK\$1,750.00	HK\$945.00	54%
2	Cho Chun On	Curriculum development	F.1-3, F.4-6 History Tutorial classes	S14-08	HK\$7,200.00	HK\$3,300.00	46%
3	Cho Chun On Cheung Shuk Han	Curriculum development	Open Day 2022-23- History subject	S14-09	HK\$2,000.00	HK\$1,611.22	81%
4	李賽琴	Catering Learning Diversity	初中中史考試溫習班(下學期)	S05-09	HK\$1,080.00	HK\$0.00	0%
5	葉惠珊	Language, Humanities and Social Science	中文備試班	S04-08	HK\$9,000.00	HK\$8,250.00	92%
6	葉惠珊	Language, Humanities and Social Science	文學備試班	S04-09	HK\$9,000.00	HK\$3,600.00	40%
8	Tang Ka Ho	Catering Learning Diversity	F. 5-6 Physics Tutorial Class	S19-08	HK\$6,000.00	HK\$4,320.00	72%
9	黎健	Language, Humanities and Social Science	中一至中三普通話口語能力評核	S20-08	HK\$6,000.00	HK\$11,000.00	183%
10	Lee Hoi Ying	Catering Learning Diversity	Biology Tutorial Class	S02-10	HK\$9,000.00	HK\$6,945.00	77%
12	Wan Siu Mei Kwok Wai Ching	Catering Learning Diversity	BAFS Tutorial Class	S07-10	HK\$22,000.00	HK\$14,154.60	64%
13	Wan Siu Mei Leung Wai Yin	Catering Learning Diversity	Economic Tutorial Class	S11-08	HK\$22,000.00	HK\$19,917.50	91%
14	Maggie Tsui	Catering Learning Diversity	Summer temporary staff	V04-04	HK\$40,000.00	HK\$23,975.00	60%
15	Ho Hau Lai Kong Kwok Hung	Curriculum development	情繫呂中校友監考計劃	U01-01	HK\$38,000.00	HK\$25,970.00	68%
16	Chau Fung Mei	Catering Learning Diversity	聘請「支援輔導老師」	V04-01 V04-02 V04-03	HK\$157,038.00	HK\$158,426.62	101%
17	Tang Ka Ho	Curriculum development	Physics Invigilation by alumni	S19-09	HK\$840.00	HK\$280.00	33%
18	Tai Luk Fan	Catering learning Diversity	F.1-3 Geography tutorial classes	S13-09	HK\$3,600.00	HK\$1,000.00	28%
19	Kan Wing Tung	Catering learning Diversity	中六通識溫習班	S06-15	HK\$12,400.00	HK\$7,700.00	62%
					HK\$346,908.00	HK\$291,394.94	84%

Prepared by :

Maggie Tsui (Executive Officer)

Teacher-in-charge :

Ngan Shiu Hei (Vice-principal)



Approved by :

Wan Ka Kit (Principal)

Date :

15/9/2023

IMC endorsed on 10 Nov 2023

Baptist Lui Ming Choi Secondary School  
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	Person in-charge	*Domain	Title	Objectives	Target	Duration and Venue	Deliverables	Students involved and Attendance	Budget Code	Total Amount applied	Evaluation	Expenditure details	Total Expenditure	Person in-charge
	負責人	*範疇	課程/活動名稱	目標	目標學生	課程/活動日期及地點	學習成果	參與學生及出席情況	預算編號	申請總額	成效評估	支出細節	總支出	負責人
1	Kan Wing Tung	Curriculum development	LS Pre-mock Exam invigilator	Helping for invigilating the pre-mock exam	Alumni, F.6 students	10th Dec, 2022, Hall	1.Alumni as invigilators in pre-mock exam 2.Improvement in HKDSE result	Over 90% of students have participated in the pre-mock.	S06-13	HK\$1,750.00	The pre-mock exam is highly beneficial for F.6 students in terms of developing and honing their exam skills.	\$70 x 4.5 hour x 3 helpers	HK\$945.00	Kan Wing Tung
2	Cho Chun On	Curriculum development	F.1-3, F.4-6 History Tutorial classes	Enhancing the mastering of a proper approach in learning history and the ability in organizing one's own plan of study. Furthering their preparations for public exams	High and low achievers	F.1-3: November 2022 and May 2023 F.4-5: October 2022 to May 2023 F.6: October 2022	The results of tests and examinations	Satisfactory: F.1 class: about 30 students attended, F.2 class: about 40 students attended, F.3 class: about 30 students attended	S14-08	HK\$7,200.00	Satisfactory: Final exam performance. Overall over 80% students passed in junior forms.	Expenditure: F.1-3 :\$ 2700 F.6: 600 Total: \$ 3300	HK\$3,300.00	C.O Cho
3	Cho Chun On Cheung Shuk Han	Curriculum development	Open Day 2022-23- History subject	Demonstrate students' learning outcome	visitors	Apr-23	Booths at open day	Satisfactory: Over hundred visitors participate in open day history activity.	S14-09	HK\$2,000.00	Satisfactory: Over hundred of visitors visit the history booth and participate in the open day history activities and have positive feedback.	Expenditure: \$ 1611.22 Total: \$ 1611.22	HK\$1,611.22	C.O Cho and S.H Cheung
4	李賽琴	Catering Learning Diversity	初中中史考試溫習班(下學期)	協助中初中學生溫習中史考核範圍	初中能力較弱同學	2/5/2023-31/5/2023(每級各兩次,兩級共四次,課室)	學生必須完成導師指定的練習,以學生文憑試成績作成效指標。	由於負責校友未能抽空協助帶組,故未能如期舉辦此溫習班	S05-09	HK\$1,080.00	未能評估	未有支出	HK\$0.00	李賽琴
5	葉惠珊	Language, Humanities and Social Science	中文備試班	提升同學中文科的水平。	中五中六學生	星期六上午11:00-12:30 (共10節x2級,每節1.5小時)	學生必須完成導師指定的練習,以學生文憑試成績作成效指標。	中六: 30人,出席率92.5% 中五: 7人,出席率69.1%	S04-08	HK\$9,000.00	中六報名情況及出席率理想,學生反應正面。中五則因為舉辦時間與眾多活動相撞,故報名人數未如理想,出席率也受學生個別日子須參與其他活動而影響。	校外導師津貼	HK\$8,250.00	葉惠珊
6	葉惠珊	Language, Humanities and Social Science	文學備試班	提升同學文學科的水平。	中五中六中國文學班學生	星期六上午9:00-10:30 (共10節x2級,每節1.5小時)	學生必須完成導師指定的練習,以學生文憑試成績作成效指標。	16人,出席率96%	S04-09	HK\$9,000.00	學生反應正面,上課認真積極,學習態度良好。	校外導師津貼	HK\$3,600.00	葉惠珊
8	Tang Ka Ho	Catering Learning Diversity	F. 5-6 Physics Tutorial Class	Helping students in Physics to clarify some difficult concepts. Helping lower achievers to attain 4 or above in HKDSE physics.	About 12 F.5 lower achievers and 12 F.6 lower achievers	10 sessions for F.6 students (1st Term) 10 sessions for F.5 students (2nd Term) 1 hour 30 min for each session	HKDSE results of lower achievers improved	F.6: 7 out of 10 students with attendance of 80% or above F.5: 9 out of 11 students with attendance of 80% or above	S19-08	HK\$6,000.00	Most students have participated in the tutorial classes with over 80% attendance.	Tuition Fee: F.6:\$240 x 10 = \$2400 F.5:\$240 x 8 = \$1920	HK\$4,320.00	Tang Ka Ho
9	黎健	Language, Humanities and Social Science	中一至中三普通話口語能力評核	為同學普通話口語能力測試帶來更客觀的評核為教師普通話口語能力訓練成效提供第三方意見	中一至中三	上學期考試12月期間;下學期考試6月期間	評核學生普通話口語能力;教師適時修訂口語訓練教學方法。	中一至中三同學出席有關評核,三份一同學接受校外導師評核。	S20-08	HK\$6,000.00	校外導師試後評述學生口語能力,讓校內老師調整教學方向和策略。	上學期: 3天評核,每天3小時,合共評核15班,約150人。 下學期: 3天評核,每天3小時,合共評核15班,約150人。 \$3000+\$2000+\$6000 = \$11000	HK\$11,000.00	黎健
10	Lee Hoi Ying	Catering Learning Diversity	Biology Tutorial Class	1. To help students tackling misconceptions 2. To equip students with exam skills 3. To help teachers preparing learning materials	25 F.5 & F.6 students	10 lessons (9/2022-12/2022) 5 lesson (1/2023-5/2023) 1.5 hours for each lesson (4:15-5:45)	1. Better understanding on biology concepts. 2. Consolidate and integrate what they have learnt. 3. Enrichment in examination skill	F.6: attendance ~78% F.5: attendance ~65%	S02-10	HK\$9,000.00	The revision class was helpful to F.6 and F.5 students.	Tutor tuition fee	HK\$6,945.00	Lee Hoi Ying
12	Wan Siu Mei Kwok Wai Ching	Catering Learning Diversity	BAFS Tutorial Class	1.To improve the standard of studying for weaker students. 2.To relieve the public examination pressure for students. 3.To improve the skills for tackling examination questions. 4.To help teachers preparing materials	About 5-10 F.5 students About 5-10 F.6 students	10 lessons for F.5 (3/2023-5/2023) 12 lessons for F.6 (10/2022-12/2022) 1.5 hours for each lesson	Students are going to complete 10 assignments (F5)Students are going to complete 12 assignments (F6)	71.4% of F6 students join the tutorial and attaining 75% or above attendance  Tutorial of F5 students was held by the subject teachers	S07-10	HK\$22,000.00	The tutorial class let students have more practices on the past paper question and they find it is helpful.	F6 Revision Class (Accounting): \$400 X 15 hours = \$6,000 F6 Revision Class (Management): \$400 X 15 hours = \$6,000 Teaching materials and textbooks = \$2,154.6	HK\$14,154.60	Wan Siu Mei Kwok Wai Ching



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人	*範疇	課程/活動名 稱	目標	目標學生	課程/活動日期及地 點	學習成果	參與學生及出席 情況	預算編 號	申請總額	成效評估	支出細節	總支出	負責人
u Mei Wai	Catering Learning Diversity	Economic Tutorial Class	1. Helping students to clarify difficult economic concepts. 2.Improving the skills for tackling exam questions.	16 F.5 students 16 F.6 students	6 lessons for F.5 (3/2023-5/2023)  2 classes for F.6 12 lessons for each class (10/2022- 12/2022)  1.5 hour for each lesson	1. With more guidance and practice, students will have better understanding of the economic concepts 2. Students will improve their examination skills	88.9% of F4 students attaining 80% or above attendance 57.1% of F5 students attaining 80% or above attendance 66.7% of F6 students attaining 80% or above attendance	S11-08	HK\$22,000.00	Some F4 students were also invited to join the F5 revision class as part of the content of the class covers F4 syllabus.  Most students find the class useful. F5 students' attendance in revision class needs improvement. (Teacher will discuss with students the dates of th class so that there will be fewer clashes with other activities)	F4 and F5 Revision Class: \$200 X 14.75 hours = \$2,950  F6 Revision Class A: \$400 X 15 hours = \$6,000  F6 Revision Class B: \$200 X 19 hours = \$3,800  Teaching materials and textbooks = \$7,167.5	HK\$19,917.50	Wan Siu Mei Leung Wai Yin
Tsui	Catering Learning Diversity	Summer temporary staff	Relieving teachers' workload from non- teaching duties Handling data entry of student records.	N/A	Jun-Aug 2021	Employ Temporary staff to take up non teaching duty at the school year end and during summer holiday.	NIL	V04-04	HK\$40,000.00	Temporary staffs were employed in Summer to enter students' information into their records, prepare the document for the new school term. They were helpful and relieving teachers' workload from providing clerical duties so that teachers will be able to (will have enhanced capacity to) concentrate more on the critical tasks in the education reform.	Net Salary (Office Summer)	HK\$23,975.00	Maggie Tsui
Lai wok	Curriculum development	情繫呂中校友 監考計劃	1. Reduce the workload of teachers. 2. Teachers can concentrate on marking students' answer scripts	N/A	During final and the pre-mock examination (LS)	Alumni as invigilators in final examination	Alumni took invigilation as planned.	U01-01	HK\$38,000.00	37 Alumni were successfully recruited to reduce the workload of teachers.	Invigilation free	HK\$25,970.00	Ho Hau Lai Kong Kwok Hung
Fung si	Catering Learning Diversity	聘請「支援輔 導老師」	協助「朋輩支援計劃」 推動關愛校園	1. 協助科任 老師 2. 缺乏動力 學生	September 2022- August 2023	1.推動關愛校園 2.減輕老師處理學 生問題的壓力 3.以小組或個人輔 導，提升學生自理 能力 4.使學生投入校園 生活 5.有效推行課後小 組活動	Nil	V04-01 V04-02 V04-03	HK\$157,038.00	同事能夠幫助推動關愛校園，並且能夠減輕老師處理學生功課 問題的壓力，同時推行課後小組活動，讓學生投入校園生活	薪金及公積金	HK\$158,426.62	Chau Fung Mei
Ho	Curriculum development	Physics Invigilation by alumni	Helping for invigilating the summer revision test & pre- mock exam.	F.4-6 Physics students	Summer revision test: End of August 2022 Pre-mock exam: January 2023	1.Alumni as invigilators in the revision test & pre- mock exam. 2.HKDSE results improved.	F.5-6 Physics students	S19-09	HK\$840.00	Alumni invigilated the Revision tests.	\$70/hr x 2 hr x 2 ppl = \$280	HK\$280.00	Tang Ka Ho
Fan	Catering learning Diversity	F.1-3 Gergraphy tutorial classes	1.To improve students' on learning map reading skills 2.Help students to learn how to answer data-based questions	F.1-3 students	Nov 2022 May 2023	Improvement in tests and Internal exam results	40 F1 students join the activity	S13-09	HK\$3,600.00	active participation of students	tutor allowance	HK\$1,000.00	Tai Luk Fan
Ng	Catering learning Diversity	中六通識溫習 班	提升能力稍遜學生的通識 科表現水平。	中六學生	9/2022-12/2022 (每班 7節)	學生必須完成導師 指定的練習，以學 生文憑試成績作 成效指標。	24名學生參與，出 席率達9成以上。	S06-15	HK\$12,400.00	學生反應正面，上課認真積極，學習態度良好。	校外導師津貼	HK\$7,700.00	Kan Wing Tung

**HK\$346,908.00**

**HK\$291,394.94**



Baptist Lui Ming Choi Secondary School  
Annual Programme Proposal for DLG-funded Other Programme (Gifted Education) 2023/24

Item	Teacher In Charge	Domain	Programme	Objective(s)	Target(No./level/selection)	Duration/Start Date	Deliverables	Teacher i/c	Budget	Budget Code
22	KMLEE	All	International Robotic Olympiad 2024 (Thailand)	To participant in the international robotic competition	F4-F5 Selected elite students	7/2024	Reports in research learning, article on reflection and learning in the study tour publication “蒼穹”.	KMLEE	HK\$38,400.00	Z28-03
23	LF Tai	1	Ho Koon field study course: coastal management	To learn about the coastal management in the beach of HK.	23 F.4 students	24-1-2024	1.Consolidate the knowledge of map reading skills and using field work instrument. 2.Data collection, data processing and presentation skills.	TLF	HK\$6,000.00	S13-10/11
TOTAL									HK\$704,070.00	

