

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : Badminton TeamActivity / Programme / Course : Badminton Team Training CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$31200

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Badminton Team Training	1.Improved skill of playing badminton 2.Established team spirit 3.Created interest of playing badminton	1.Hire two coaches for training on Tuesday and Thursday after school. 2.Hire an alumni for leading the team to attend competition 3.Additional training course in summer.	1.Workload of teachers reduced. 2.Skill of team members will be improved 3.Team spirit can be established 4.Provided chance for beginners to attend training course.	1. Training(Coach): From 9/2013 to 5/2014, every Tue and Thu. 2.Alumni: 1/2013 to 5/2013 to attend 7 competition days.	1.Coach fee: 80 hours · \$340 per hr. · total: \$27200 2.Alumni: \$4000 for 7days Total: \$31200	1.Skill of team members can be improved 2.Team spirit can be established 3.Better result in inter-school competition	1.Report from coach and team members 2. Inter-school competition result	Mr. Wong Hoi Kit

- Remarks :
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Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : BAFSActivity / Programme / Course : BAFS – Tutorial Class CEG DLG (NSS gifted) for F.4 - 6 studentsTotal Amount of Subsidy applied : \$5,600.00

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Remedial work	BAFS 1. Improving the standard of studying BAFS for weaker students 2. Relieving the public exam pressure for students 3. Improving the relationship between the schools and the alumni	1. 2 alumni are to be employed as tutors of the course 2. Asking the alumni to guide the students	1. Students will have more guidance and practice on tackling problems on public exam 2. More advanced level in BAFS learning can be achieved	1. Sept: Recruitment of alumni 2. From September 2013 onward for one year	Remuneration of guidance assistants for the year: \$5,400 (\$100 x 27 times x 2 tutors) Materials: \$200 Total: \$5,600	1. Students have more confidence in learning BAFS 2. Students get better results in tests and exam	1. Attendance list for both students and tutors being placed in the General Office 2. Conducting surveys to gather views from students 3. Conducting evaluation in the 3 rd BAFS subject meeting	Miss Wong Yip Ming

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Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : PEActivity / Programme / Course : Boys' Basketball Team & Training Class CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$27540

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Boys' Basketball Team & Training Class	<ol style="list-style-type: none"> To cultivate the students' interest in basketball. To enrich their skill in basketball. More participation in competitions outside school. 	<p>One coach will be employed to train up the students in basketball team & training class.</p> <ol style="list-style-type: none"> 	<ol style="list-style-type: none"> Reduce the work load of PE teachers in basketball team training. Provided systematically training in basketball. 	<p>9/2013-8/2014 every Tue & Thu 4:00pm-6:00pm</p>	<p>Students' charge : A,B,C grade & training class : \$800x36students =\$28800 A grade : \$400 Refund will be given to F.6 students if their attendance rate are more than 75% before the end of the inter-school competition in A grade. Coach fee; \$320x2hr.x81 days + traffic allowance in competitions =\$51840 + \$4500 =\$56340</p>	<ol style="list-style-type: none"> Students' interest in basketball would be increased. The basketball skills of students would be improved. Students' performance in interschool 	<ol style="list-style-type: none"> Coach's comment. Evaluations of the performance Indicators. 	<p>Chiu Wan Cheung</p>

					Resources Required: \$56340 - \$28800 =\$275400	competition would be improved.		
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Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : PEActivity / Programme / Course : Girls' Basketball Team & Training Class CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$13600

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Girls' Basketball Team & Training Class	<ol style="list-style-type: none"> To cultivate the students' interest in basketball. To enrich their skill in basketball. More participation in competitions outside school. 	<p>One coach(alumni) will be employed to train up the students in basketball team & training class.</p> <p>1.</p>	<ol style="list-style-type: none"> Reduce the work load of PE teachers in basketball team training. Provided systematical ly training in basketball. <p>(1)</p>	<p>9/2013-8/2014 every Mon 4:00pm-6:00pm. In school BB Court</p> <p>Every Sat 9:30am-11:30am In Yuen Wo Road BB Court</p>	<p>Students' charge : A,B,C grade & training class : \$500x25students = \$12500</p> <p>A grade : \$250. Refund will be given to F.6 students if their attendance rate are more than 75% before the end of the inter-school competition in A grade.</p> <p>Coach fee: \$150x2hr.x82 days + traffic allowance in competitions = \$24600 + \$1500 = \$26100</p> <p>Resources Required: \$26100 - \$12500 = \$13600</p>	<ol style="list-style-type: none"> Students' interest in basketball would be increased. The basketball skills of students would be improved. Students' performance in interschool competition would be improved. 	<ol style="list-style-type: none"> Coach's comment. Evaluations of the performance Indicators. 	Chiu Wan Cheung

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Plan on Use of Capacity Enhancement Grant

School Year : 2013-14

Subject/Activity: Biology

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Remedial work	<p>a. Improving the standard of studying Biology for weaker students.</p> <p>b. Improving the skills for tackling Biology Problems/ Exam questions.</p> <p>c. Relieving the public examination pressure for students</p>	<p>Revision tutorials will be arranged for F.4 students every 2 weeks in the 2nd term.</p> <p>Revision tutorials will be arranged every two weeks for F.5 weak students in the first and second term.</p> <p>Revision tutorial for F.6 (C,S.) weak students every 2 weeks.</p>	<p>a. Students will have clearer concepts of Biology under more guidance.</p> <p>b. Students will improve their examination skills.</p>	<p>Commitment for at least one term is required</p> <p><u>Form 4</u></p> <p>Recruitment of F.4 students to join the program in Jan.</p> <p>From Jan to May, Tutorials will be arranged every two weeks</p> <p><u>Form 5</u></p> <p>Students who failed in the convention paper has to join the program in Sept.</p>	<p>Tutors fee: F.4 Second term \$200X6 =\$ 1200</p> <p>F.5 First term \$200 X7 =\$ 1400</p> <p>Second term \$200X10 =\$ 2000</p> <p>F.6 CS \$200X6 =\$ 1200</p> <p>F.6 Exam skill \$200X4</p>	<p>a. Passing percentage in test and examination</p> <p>b. Grade prediction (one level higher than previous one)</p>	Test, Passing percentage in exam;	Mr. Shek Tat Yin

		Examination skill class for F.6 students in the first term.		1 st term (Oct to Nov) Tutorials will be arranged every 2 weeks Recommitment for 2 nd term Tutorials will be arranged every 2 weeks	=\$ 800 Total=\$6600			
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Plan on Use of Capacity Enhancement Grant

2013-2014 Proposals for Training the Caring Campus Ambassador in Caring the Modest Students in School

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Teacher-in-charge
Training program for the caring campus ambassadors in School	<ol style="list-style-type: none"> We believe that a healthy and caring campus is very important in the process of the growth of the youth. If the leader with a positive image can effectively care the the one with special need in learning and social skill. Therefore the training 	<ol style="list-style-type: none"> The scheme will be carried out byYWCA Class teachers will invite 1-2 potential students with positive image as the Class Caring Campus Ambassadors. The training program will last for 2 times in each term A Day Camp will be held for the students during the training program. 	<ol style="list-style-type: none"> Providing effective and apt guidance to ambassadors With social worker 's assistance, senior students can know more about themselves. To understand the skill of communication and helping others. To foster the friendly and loving atmosphere in the campus and provide a chance for students to make friends 	2013, September to 2014, June There will be 4 training program and a day camp training and a picnic day	<ol style="list-style-type: none"> 4 times training program from YWCA:\$4000 (\$ 500 X 2X4)X4times camp site.sponser: \$1000 <ol style="list-style-type: none"> Material : \$200 Transportation : \$1200 <p>Total : \$5200</p>	<ol style="list-style-type: none"> Students show enjoy to communication with their classmates. Students show improvement in know more about themselves and the skill of communication and helping others. 	<p>Methods of evaluation:</p> <p>Interview Questionnaire</p>	Ms Chau Fung Mei

program is so worth to equip those potential leaders in different areas in knowing themselves and others especially the those with special need in the class. °

4. The training is mainly to train the communication skill in helping the modest students.

2013-2014 Baptist Lui Ming Choi Secondary School
Proposal of the Hospital charity and Caring others.

Event	Aim	Planning	Advantages	Timetable	Resources	Performance Index	Evaluating Mechanism	Teacher-in-charge
Caring the weaknesses in the community	<p>1. The scheme aims at training F.2-F.6 students to understand the needs of the sick people in the hospital.</p> <p>2. To teach them the skill in helping others: such as listening skill and communication.</p> <p>3. To give them chance to serve the sick people in the hospital.</p> <p>4. To promote the service to others students and recruit them to serve the sick people with them.</p>	<p>1. The scheme will be carried out by teachers, seniors and graduates.</p> <p>2. Training will be provided by school social workers.</p> <p>3. Teachers will invite 6-12 students with warm hearted and positive personality.</p> <p>4. The program will last for ta year.</p> <p>5. Seniors and tutors provide assistance by giving trainings in groups of four to help the sick people.</p> <p>6. Christmas Party and New Year party can be as a chance to serve them.</p>	<p>1. providing effective and apt guidance to students</p> <p>2. With a supportive training, students can learn how to care and love others.</p> <p>3. To foster the friendly and loving atmosphere in the campus and provide a chance for students to make friends</p>	<p>Oct 2013to April 2014</p> <p>1. A total of 7 months</p> <p>2. 3 training courses will be held.</p> <p>3. 2 special parties will be held by our students.</p> <p>4. 4-6 regular visits the hospital will be held during these period.</p>	<p>1. Training fee \$ 300x 3</p> <p>2. The activity cost : \$500x2=\$1,000</p> <p>3. Miscellaneous and other expenditures: \$1000</p> <p>4. Total expenditure: \$ 2,900</p>	<p>1. Students' degree of participation.</p> <p>2. Students show improvement in communication skill.</p> <p>3. Students love to invite others to join their program.</p>	<p>Methods of evaluation:</p> <p>1. Teacher-in-charge will have discussion and evaluation with tutors.</p> <p>2. Doing questionnaires.</p>	<p>Miss Chau Fung Mei</p> <p>Miss Koo Man Yi</p>

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : ChemistryActivity / Programme / Course : Chemistry tutorial class CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$4 500

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Improving the examination skills in chemistry	Helping students in chemistry to clarify some difficult concepts. Improving the skills for tackling Exam questions.	An afterschool tutorial classes for form 5 and 6 students. Form 5 classes will be held in both first and second term and form 6 classes in the first term only. Class size is 25. Time duration for each section is 1 hour. Two tutors are responsible for each section	Students will have clearer concepts under more guidance. Students will improve their examination skills. Students can be more confident in studying chemistry	F.6 students: Oct – Dec 2013 Totally 5 times in alternative week. F.5 students: Oct – Dec 2013 and Feb – Mar 2014 Totally 5 times in alternative week.	Tutors fee: 2 x 3 x 5hr x \$150 = \$4500	Attendance over 70% Students get better results in tests and exams.	Attendance list for tutors and students Test and exam results	Yeung Tat Ming

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運用「學校發展津貼」計劃書

學校:浸信會呂明才中學

學年:2013 年至 2014 年

項目	關注重點	推行計劃	預期好處	推行時間	所需資源	評估機制	表現指標	負責人
(一) 中四及中五 寫文班	(一) 提昇在中史科評論 題表現較差同學的 寫作水平,亦令表 現理想的同學可考 取更好的中學文憑 成績。	(一) 每級各設三組同 學,每組約 7 人(每 次 90 分鐘,每組四 次),以評論題及會 考試題模式引導學 生如何作答評論 題。	(一) 1.減輕科任老 師之工作量 2.令同學對所 學課程及評 論題有更清 楚的理解 3.能提昇同學 的作答技巧 4.能提昇同學 的中學文憑 成績。	(一) 中四級:2014 年 2 月至 3 月 (二) 中五級:2013 年 10 月至 11 月	(一) \$250×4 次×3 班 =\$3000(中四級) (二) \$250×4 次×3 班 =\$3000(中五級) 此項活動總金額 \$6000	(一) 1.測驗及考試成 績及學生回應 2.學生問卷調查	(一) 1.同學對作 答評論題 更有信心 2.同學能在 校內及公 開考試更 有佳表現	(一) 李賽琴老師 校友 (暫定廖澤勝)
(二) 購買中學文 憑試卷答案	更確切掌握公開考 試的評分準則	購買 12-13 年度考 獲 5**, 5*×2 及 5 的試卷答案	參考同學答案, 讓同學更確切 掌握公開考試 的評分準則	2013 年度 7 月中 至 8 月中	\$385×4=\$1540 (一)(二)項 總金額共:\$7540			李賽琴老師 畢業班同學

浸信會呂明才中學

中文科運用「學校發展津貼」計劃 (2013-2014)

項目一	關注重點	推行計劃	推行時間表	所需資源	表現指標	評估	負責人
中文科活動	通過舉辦一連串的創作活動，在校內推動創作風氣。	<ol style="list-style-type: none"> 1. 書展 2. 中一、中二及中三周會語文比賽 3. 周會專題講座 4. 中四辯論比賽 	中文周於 2014 年 2 月中進行	<ol style="list-style-type: none"> 1. 木偶戲演出暨示範講座約 1000 元 2. 語文比賽獎品約 800 元 3. 辯論比賽獎品約 300 元 4. 講員費 2000 元 總額：約 4100 元	<ol style="list-style-type: none"> 1. 增加學生對語文的興趣。 2. 提升學生的語文基礎常識。 3. 希望可以鼓勵更多學生投稿及參與校內、校外的創作比賽。 	<ol style="list-style-type: none"> 1. 了解學生及老師對演講的評價。 2. 觀察學生在正字、正音、朗讀、文學常識等各方面的表現。 	劉燕虹

項目二	關注重點	推行計劃	推行時間表	所需資源	表現指標	評估	負責人
中文朗誦比賽訓練	提升學生的朗誦技巧及培訓他們參加校際中文朗誦比賽。	聘請校友負責在課餘時間訓練同學朗誦。	於 1013 年九月中至十二月初進行	以訓練同學人數作為計算薪酬的方法：訓練一個同學薪酬為 400 元 $400 \text{ 元} \times 5 \text{ 人} = 2,000 \text{ 元}$ 總額：2,000 元	<ol style="list-style-type: none"> 1. 受訓學生在朗誦比賽中成績優異及朗誦技巧提高。 2. 學生學習朗誦的興趣提高。 3. 學生渴望參加各類型的朗誦活動。 	<ol style="list-style-type: none"> 1. 科主任定期跟進學生受訓情況及評估學生在朗誦技巧方面的表現。 2. 檢討受訓同學在參加朗誦比賽時的表現以及他們對導師的意見。 	孔秀芬/ 教學助理

項目三	關注重點	推行計劃	推行時間表	所需資源	表現指標	評估	負責人
參觀活動交通津貼	為新高中選修單元或同學在藝術範疇的其他學習經驗。	安排中文學會會員或其他同學，出外參觀或參與校外活動。	全年推行	津貼學生參觀的入場費或交通費。共需 6000 元。 總額：約 6000 元。	學生能通過校外參觀或出席語文活動增加藝術範疇的其他學習經驗。	<ol style="list-style-type: none"> 1. 統計學生出席的人數。 2. 觀察學生參觀時的表現。 3. 了解學生對參觀的評價。 	張家寶

項目四	關注重點	推行計劃	推行時間表	所需資源	表現指標	評估	負責人
補底課程津貼	為學習能力較弱的學生提供補底課程	配合區本計劃，物色合適的師資及教材，安排補底課程。	下學期星期六上午	津貼師資費用，每班每節 100 元，共 10 次，兩班需 2000 元。 總額：約 2000 元。	學生能通過補底課程改善考試成績。	<ol style="list-style-type: none"> 1. 統計學生出席的人數。 2. 跟進學生參加課程後的考試成績。 	劉燕虹

Plan on Use of Capacity Enhancement Grant

Name of School : Baptist Lui Ming Choi Secondary School

School Year : 2013/14

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum development	1) Developing new lesson plans and revising current lesson plans for Form 2 Drama Education	Employing one teaching artist to carry out the 2 tasks	1) Form 2 students will receive further formal training in Drama Education as the continuation of their previous learning in Form 1	F.2 Classes will be scheduled in every Thursdays after school. Lesson plans should be submitted at the end of year.	Form 2 – 25 sessions (whole year) Hourly rate = \$600 Salary = \$600 * 25 sessions * 1.5 hr = \$22,500 TOTAL salary = \$22,500	Students are expected to perform publicly and lesson observations and co-teaching will be carried out throughout the year	Assessment will be done through lesson observations, students homework and public performances	Mr. Felix Ih Hsuan Du
	2) Teaching Form 2 Drama lessons		2) The school can further cultivate drama as part of the school culture					

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : Design and TechnologyActivity / Programme / Course : Robotic Competition Training Course CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$8,000

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Gifted Education	DT Helping higher achievers to explore their potentials in design and problem solving.	<ol style="list-style-type: none"> 1 alumnus is to be employed as tutor of the course. About 12 workshops are to be held during October 2013 to May 2014 Students will attend the HK Robotic Olympiad 2013 in May. 	<ol style="list-style-type: none"> Enhance their problem solving and design skills Enrich their knowledge by sharing their design with other students in different countries. 	<u>September 2013</u> Recruitment of alumni <u>November 2013</u> Application to HK physics Olympiad <u>October to May</u> Workshop <u>May 2013</u> Competition	Tutorial fee No. of tutorials : 20 (2 hours @) No. of tutors : 1 Tutorial fee for each tutor per hour = \$200 20 x 2 x \$ 200 = \$ 8,000 TOTAL : \$8,000	Attendance over 80% At least 3 students get prizes in the HK Robotic Olympiad	Attendance list for tutors and students Results in Hong Kong Robotic Olympiad	Lee Ka Ming

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Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : EnglishActivity / Programme / Course : JUPAS CEG DLG (NSS gifted)Total Amount of Subsidy applied : \$25,000

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum Development	Refine students' self-account statements and information for JUPAS	The drafts of the statements and information would be sent to experts for proofreading and improvement.	Students would benefit from learning how to write a proper self-account statement for their future.	Students would be asked to hand in their works by the end of September. The improved versions would be ready by December.	\$25,000	Students' statements would be refined.	Students' works would be marked.	Ms PY Chew

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : EnglishActivity / Programme / Course : English Activities CEG DLG (NSS gifted)Total Amount of Subsidy applied : \$25,000

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with Budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum Development	Introduce students to language activities and encourage students to take part in competitions and classes.	Assigning days throughout the school year as English Days. Students have to take part in Eng. speaking activities. Organizing field trips & language classes.	Teachers will have more capacity for curriculum development and planning.	Suitable programmes, activities and excursions will be selected and organized throughout the year.	\$25,000	Ss learn how to appreciate language arts and become enthusiastic in joining the activities.	Students will be asked to hand in projects or oral presentations after the functions.	Ms PY Chew

Plan on Use of Capacity Enhancement Grant

Subject: Football Team

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
SPORT- ACTIVITY	To up-grade football skills, communication skills, and coordinative ability.	(1) To employ part-time training coaches (2) To book grass and artificial football playground. (3) To purchase some new materials for training . eg: new footballs.	(1) Team members' football skills can be improved (2) The communication skill, coordinative ability and team spirit of team members can be enhanced.	From September onwards for one year	(1) Salary of the coaches \$35000 (2) Booking of football playgrounds \$18000 TOTAL=\$53000	The attendance of the team members meet 80% The team members are willing to participate in the training and progressive in improving their skills.	Attendance record and observation by the teachers	Mr Lam Chik Keung

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : GeographyActivity / Programme / Course : Field work for junior form students CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$8500

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Field trip	F.1 Geography: Planning and urban land uses: commercial land use	Organize an orienteering to Central and HK planning and infrastructure exhibition gallery for F.1 students	Students can learn the following from the field trip: - Distinguish the characteristics of different land use types. -Learn the characteristics of commercial land use in the real world setting. -To understand the importance of land use planning in HK. -Enrich the learning experience of Geography	Recruitment of leaders and helpers in Sept and Oct 2013 Enrollment of participants: Nov and Dec 2013 Field visit to Central in Jan. 2014 Date: Saturday Time: 8am to 1pm	2 field work leaders : prepare worksheets and notes, give instructions 5 hrs preparation: worksheets, notes, design certificates Pre-trip: 5 hrs Field visit: 5 hrs \$ 1500 for each leader 2x\$1500 =\$3000 10 helpers: -8 group leaders -2 check point guides 10 Helpers: 10x\$200 =\$2000 Transport and other expenses \$ 2000	-field trip worksheets -Consolidation of the knowledge learnt in the lessons	-Capable to identify the urban land uses in answering worksheet questions. -A clear concept about urban land uses reveals in lessons and data response exercises	Ms MO Tung

	F.2 field trip to San Tin Flood prevention information centre	Field trip to San Tin to visit the flood prevention projects and information centre	To have first-hand on site experience on flood prevention projects in HK.	Enrollment of participants in Jan 2014 Feb 2014 Field visit	Transport subsidy: \$1500	-understand more about the water problems in HK	-participation of the field visit -Tests and relevant data-response questions	MS MO Tung / Ms SM Wan
					Total \$ 8500			

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : GeographyActivity / Programme / Course : Geography Learning activities CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied: \$ 7062

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Orienteering	Map reading skills	Orienteering level 1 course	Well-qualified and experienced coach on small group teaching the map reading and orienteering skills	Sept 2013 apply for level 1 course organized by OAHK Jan 2014 enrollment of participants Feb 2014 Level 1 course at Braemar Hill	Course fee (OAHK) \$55x36=1980	Attendance of participants	Finished the individual orienteering practice	Ms MS Lau / Ms MO Tung
Astronomical and environmental study camp	Map reading and geological study	A 2-day-1-night camp organized by Caritas Chan Chun Ha Field study centre	To have first hand experience on field work study of the coastal geology of Cheung Chau	Feb 2014 Field study camp	Student camp fee subsidy \$150 x30 = \$4500 Teachers' camp fee: 194x3=\$582	Participation of lecture and field activities	Finished the field study tasks	Ms MS Lau

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : GeographyActivity / Programme / Course : Field work for junior form students CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$8500

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Field trip	F.1 Geography: Planning and urban land uses: commercial land use	Organize an orienteering to Central and HK planning and infrastructure exhibition gallery for F.1 students	Students can learn the following from the field trip: - Distinguish the characteristics of different land use types. -Learn the characteristics of commercial land use in the real world setting. -To understand the importance of land use planning in HK. -Enrich the learning experience of Geography	Recruitment of leaders and helpers in Sept and Oct 2013 Enrollment of participants: Nov and Dec 2013 Field visit to Central in Jan. 2014 Date: Saturday Time: 8am to 1pm	2 field work leaders : prepare worksheets and notes, give instructions 5 hrs preparation: worksheets, notes, design certificates Pre-trip: 5 hrs Field visit: 5 hrs \$ 1500 for each leader 2x\$1500 =\$3000 10 helpers: -8 group leaders -2 check point guides 10 Helpers: 10x\$200 =\$2000 Transport and other expenses \$ 2000	-field trip worksheets -Consolidation of the knowledge learnt in the lessons	-Capable to identify the urban land uses in answering worksheet questions. -A clear concept about urban land uses reveals in lessons and data response exercises	Ms MO Tung

	F.2 field trip to San Tin Flood prevention information centre	Field trip to San Tin to visit the flood prevention projects and information centre	To have first-hand on site experience on flood prevention projects in HK.	Enrollment of participants in Jan 2014 Feb 2014 Field visit	Transport subsidy: \$1500	-understand more about the water problems in HK	-participation of the field visit -Tests and relevant data-response questions	MS MO Tung / Ms SM Wan
					Total \$ 8500			

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : Geography

Activity / Programme / Course : Field trips for senior form Geography students CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$12000

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Geography Field trips	Woodland ecology and micro-climate study	Employ alumni as helpers to organize field visits for F.4 Geography students to facilitate the learning of micro-climate of woodland ecology	-Provide guidance and help to F.4 students in carrying out field work esp. in processes like choosing sites and collecting data	Jan 2013: recruitment of helpers. March 2014: Two field trips to Tai Po Kau Nature Trail.	1 helper for each field work as tutors to help students to collect and process GIS data 2x5 hoursx\$100=\$1000 Transportation and other expenses: \$3000	Consolidate the skills in data collection and application of map reading skills.	-finish the data collection processes -submit an online field work report	Ms LF Tai
	Urban planner at Deep Bay	Employ helper to facilitate a visit to the wetland area near Mai Po to learn about the effects of urban development on rural landscapes.	-Provide guidance and help to F.4 students in carrying out field studies	Sept 2013: recruitment of helper Oct 2013: Field trip to Deep Bay	1 helper for the 5 hour-field work 5x\$100=\$500 Transport subsidy: \$1000	Consolidate the knowledge of map reading skills, urban concepts.	-Participation in field work, role-play and discussion -understanding of urban development	Ms LF Tai
	Mangrove studies at Mai Po Nature Reserve	Employ helper to facilitate a visit to Mai Po Nature Reserve to study mangrove and coastal mudflat ecology.	-Provide guidance and help to F.6 students in carrying out field studies	Sept 2013 recruitment of helper Nov 2013 Field trip to Mai Po	1 helper for the 5-hour field work 5x\$100=\$500 Transport subsidy: \$1000	Consolidate the knowledge of coastal landforms, urban concepts.	-Participation in field work and discussion -understanding of coastal ecology	Ms MS Lau

	GeoPark tour: High Island East Dam	Employ helper to facilitate a field trip to High Island East Dam	-Provide guidance and help to F.5 Geography students in carrying out field work	Jan 2014 4-hour Field trip to High Island East Dam	Transport subsidy: \$1000	Consolidate the knowledge on geology and geopark.	-Participation in field work and discussion -understanding of geological and geomorphologic al studies	Ms MS Lau
	GeoPark tour: Ma Shi Chau	Geological field trip to Ma Shi Chau	-Provide guidance and help to F.5 Geography students in carrying out field work	Jan 2014 4-hour Field trip to Ma Shi Chau	Field work expenses, including tutor fee (2 tutors) and sea transport from San Mun Tsai to Ma Shi Chau \$100 for each student Total 30x\$100= \$3000 Land Transport subsidy: \$1000	Consolidate the knowledge on geology and geopark.	-Participation in field work and discussion -understanding of geological and geomorphologic al studies	Ms MS Lau
					Total : \$ 12000			

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject : Geography**Activity / Programme / Course :** Enrichment classes for Senior forms CEG **DLG (NSS gifted)** With screening and for F.4-6 students**Total Amount of Subsidy applied :** \$2000

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Senior form Geography enrichment classes	Geographical issues discussion	Small group tutorial classes	-to provide guidance and help to F.5 and 6 students on high order thinking skills, discussion and writing essays	afterschool tutorial classes from Sept 2013 to April 2014	1 tutor for each tutorial class: 2hr x10x \$100 =\$2000 Total: \$2000	Enhanced ability in thinking skills, organizing mind maps and handling essay writing.	Assignment and tests	Ms MS Lau

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : GeographyActivity / Programme / Course : Geography Learning activities CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied: \$ 7062

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Orienteering	Map reading skills	Orienteering level 1 course	Well-qualified and experienced coach on small group teaching the map reading and orienteering skills	Sept 2013 apply for level 1 course organized by OAHK Jan 2014 enrollment of participants Feb 2014 Level 1 course at Braemar Hill	Course fee (OAHK) \$55x36=1980	Attendance of participants	Finished the individual orienteering practice	Ms MS Lau / Ms MO Tung
Astronomical and environmental study camp	Map reading and geological study	A 2-day-1-night camp organized by Caritas Chan Chun Ha Field study centre	To have first hand experience on field work study of the coastal geology of Cheung Chau	Feb 2014 Field study camp	Student camp fee subsidy \$150 x30 = \$4500 Teachers' camp fee: 194x3=\$582	Participation of lecture and field activities	Finished the field study tasks	Ms MS Lau

Plan on Use of Capacity Enhancement Grant

Subject/Activity : **Academic Affair Team (Subsidy for off-site gifted programme : junior-form)**

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Subsidy for gifted students (F.1-3 only)	To encourage gifted students to participate different types of off-site gifted study programs	<input checked="" type="checkbox"/> with screening <input type="checkbox"/> without screening <input type="checkbox"/> for NSS students Subsidy for the application fee of the study programs and cultural exchange programs	Reducing the workload of teachers for holding relevant programs at school	13-14 School Year Application process handled by general office Promoted by Academic Affair Team	\$500 x 20 Total: \$10,000	Improvement and enhancement of students' academic and non-academic knowledge	Students' attendance report or students' own report (morning assembly oral report)	Lau Hon Tong Chan Kar Man

運用「學校發展津貼」計劃書

學校：浸信會呂明才中學

學年：2013/14

項目	關注重點	推行計劃	預期好處	推行時間表	所需資源	表現指標	評估機制	負責人
聘請「功課輔導老師」一名	<ol style="list-style-type: none"> 1.記錄及統計欠交功課情況 2.協助科任老師跟進欠交功課的同學 3.幫助學業上有困難的同學 4.安排補底工作 5.協助「朋輩支援計劃」 	<ol style="list-style-type: none"> 1.每日整理欠交功課記錄，並定期將資料發佈予班主任 2.個別跟進及輔導有特別困難的同學 3.設立功課小組以幫助有需要同學 	<ol style="list-style-type: none"> 1.減輕老師處理學生問題的負擔 2.幫助學業有困難的同學 3.讓協助功課小組的高年級同學有學習機會 	全年進行	聘請功課輔導老師薪酬(連強積金) (一年): \$126,000 (月薪: \$10,500) (強積金: \$6,300)	<ol style="list-style-type: none"> 1. 老師可減輕處理學生功課的工作量 2. 學生在處理功課上有進步 3. 溫習小組有效地推行 	<ol style="list-style-type: none"> 1. 定期檢討學生的表現 2. 學期終老師問卷調查 3. 溫習小組的學長及學員的問卷調查 	郭賢偉 副校長 周鳳美 老師

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : P. E.Activity / Programme / Course : Girls' Handball Team and Training Course CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$32,600

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Girls' Handball Team & Training Class	1. To cultivate the students' interest in handball. 2. To enrich their skill in handball. 3. More participation in competitions outside school.	One coach will be employed to train up the students in handball team & training class	1. Reduce the work load of PE teachers in handball team training. 2. Provided systematically training in handball.	Sep 2013-Aug 2014 Every Wed 4:00pm-6:00pm. & Sat 10:00am-1:00pm	Students' charge : team & training class : \$550x28students =\$15400 Coach fee; \$300x2hr.x80 days =\$48000 Resources Required: \$48000 - \$15400 =\$32600	1. Students' interest in handball would be increased. 2. The handball skills of students would be improved. 3. Students' performance in interschool competition would be improved.	1. Coach's comment. 2. Evaluations of the performance Indicators.	Wong Wing Yan

- Remarks :
1. Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG
 2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
 3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Plan on Use of Capacity Enhancement Grant

Name of School : Baptist Lui Ming Choi Secondary School

School Year : 2013-2014

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
History- Local field trip	Field trips in Hong Kong history	<ul style="list-style-type: none"> - Pre-trip on February - One field trip on March 	Students would have a better understanding on the Hong Kong History	<ul style="list-style-type: none"> - Planning meetings with four leaders - Training and briefing for 8 student helpers - Field trips (for F.1 students) <p align="center">Budget: \$5,500</p>	<ul style="list-style-type: none"> - 1 shuttle buses - 4 leaders - 8 student helpers 	<ul style="list-style-type: none"> - Worksheets - Students are encouraged to complete the worksheets during the trips. - The worksheets will be collected for review, but no assessment or marking will be given. 	<ul style="list-style-type: none"> - Worksheets - Q & A Competition 	<p>S.L.Chung</p> <p>S.W. Cheung</p>

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
History- Remedial classes	<ul style="list-style-type: none"> - Improving the standard of studying History for weaker students. - Improving the skills for tackling History problems/ Exam questions. - Relieving the public examination pressure for students 	<ul style="list-style-type: none"> - Four groups of tutorial classes to be formed after school. - Time duration for each group is one hour. 	<ul style="list-style-type: none"> - Students will have clearer concepts under more guidance. - Students will improve their examination skills. 	<ul style="list-style-type: none"> F.2:May 2014 F.4:May 2014 F.5:May 2014 	<ul style="list-style-type: none"> - 2 tutors will be invited. -\$90x2 =\$180 - 2 tutors will be invited. -\$90x2 =\$180 - Tutor fee: -\$90x2=\$180 Budget: \$540 	<ul style="list-style-type: none"> - Students have more confidence in learning History. - Students have learnt more skills in answering questions in school internal exam and public Exam. 	Tests and exam results	<ul style="list-style-type: none"> Ms S.L. Chung Ms S.W. Cheung Ms M.Y. Liu

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
History-Purchase of DSE sample answer scripts	-to allow a closer examination on answer scripts that achieved good grades	-Only answer scripts achieving grade at level 5* and 5** will be considered.		--after the announcement of DSE result on July	- \$385x5 = \$1,200 Budget: \$1,925	-		Ms S.L. Chung

End

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : Liberal StudiesActivity / Programme / Course : LS Pre mock exam CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$1400

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Pre mock exam	<u>Liberal Studies</u> Practice for LS exam	1) 5 Alumni are to be employed as invigilators of the exam. . It will be held on 20 th Dec, 2013 at school hall	1) Improvement in DSE result. 2) Improvement in time management for exam.	<u>Aug</u> Recruitment of alumni	<u>Invigilators payments</u> No. of invigilators : 5 (4 hours @) 5x 4 x \$70 = \$1400 TOTAL : \$1400	Passing % of DSE improved to 100%	Attendance list Results in DSE	Wong Hoi Kit

Remarks :

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2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

運用「學校發展津貼」計劃書

科目 / 組別 : Reading to Learn

學年 : 2012-2013

項目	關注重點	推行計劃	預期好處	推行時間表	所需資源	表現指標	評估機制	負責人
1	閱讀學習	閱讀學會及教育城「悅讀學校服務」的「閱讀大使計劃」	透過參與該閱讀大使計劃， 1. 同學對閱讀產生興趣， 2. 同學俱信心與能力與他人分享閱讀心得 3. 培訓學生成為讀書會帶領員，於校內參與更多閱讀分享	09/12-10/12 招募 09/12-11/12 安排閱讀大使參加培訓工作坊 09/12-11/12 安排閱讀大使進行網上培訓 11/12-05/13 籌備及進行校內讀書會活動 05/13 總結經驗、評估及嘉許	1. 購書及行政費：\$1000 (供15位同學參加)	1. 成功報名及招募組員 2. 各組員能於指定期內參與工作坊及培訓計劃，並完成閱讀及作分享或帶領	1. 完成 2. 各組員參與分享	劉燕群
2	閱讀壁報板	由香港閱讀城提供	按時更換中、英文壁報板，並按不同期號內容推介精選圖書	09/12-05/13 分四至五期更新中、英文版內容	列印所需壁報及張貼於適合報告板上	同學能感興趣閱讀壁報板上的閱讀材料，喜愛並增加對該主題的興趣	同學能主動地閱讀壁報板的資料	劉燕群

3.	增強校內閱讀風氣	獎勵書券，同學可於校內書展作購書用	同學更有興趣參與閱讀或分享活動	09/12 印製書券 10/12-05/13 老師送贈書券	1. 各初中班主任得書券：\$10X11張 X15 班=\$1650 2. 全校老師得書券：\$5X10 張 X67人=\$3350	同學能於公開場合如課堂或早會分享閱讀心得，且表現良好	1. 各班主任及老師按同學讀閱表現而頒發	劉燕群統籌及各老師推行
4.	推動同學使用網上版大英百科全書	訂購大英百科全書網上學生版	<ol style="list-style-type: none"> 1. 提升同學課外閱讀的興趣 2. 培養同學主動尋求新知識 3. 讓同學從時事新聞和評論中培養獨立的思考和判斷能力 4. 提升老師備課效率 5. 依科目和課題組織搜集的資料，有系統地與同學和老師共享資源 	08/12 訂購服務 9-10/12 舉行一場週會，讓中一新同學了解使用該系統的功能及好處	訂購系統:\$10800 供 12 個月全校師生全日使用	<ol style="list-style-type: none"> 1. 同學善用系統，選擇程度適中的讀物 2. 利用視像教材及互動學習遊戲，提升英、數、科學和通識課堂內的學習氣氛 	英、數、科學及通識科老師	劉燕群

Plan on Use of Capacity Enhancement Grant

Item : (Keep it blank)

Subject/Activity : Life Education

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Leap Programme	<ol style="list-style-type: none"> The target participants of this programme are Form 2-3 students. It is hoped to develop students' self-confidence through adventure training. It is hoped association with Police Volunteers will influence the students and enable them to develop a disciplined life style 	1. Inviting police volunteers help with implementation of the activities	<ol style="list-style-type: none"> Allow students to get to know themselves again and recover their sense of self-worth. To equip students with the life skills that enable them to deal with challenges in life. 	<p>October 2013 to April 2014</p> <ol style="list-style-type: none"> 8-10 adventure activities 1 volunteer training workshop 1 sessions of voluntary service 	<p>1. Expenditure</p> <ol style="list-style-type: none"> Transport, Venue Hiring, Adventure Equipments Miscellaneous Expenses : \$ 15000 Insurance \$ 1600 Materials for Voluntary Service \$1000 <p>Estimated expenses : \$16600</p> <p>2. Income</p> <ol style="list-style-type: none"> payment per student \$200 (\$400 x 25 = \$10000) <p>Requested from CEG : \$6600</p>	<ol style="list-style-type: none"> Participants develop a positive understanding of themselves. Participants exhibit a change in learning attitude and conduct. 	<p>Through:</p> <ol style="list-style-type: none"> Teachers' observation and assessment of the activities. Feedback from participants Participants' performance in learning and conduct. 	<p>Mr Kwok Yin Wai</p> <p>Ms Chan Ka Yan</p>

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : Life Education TeamActivity / Programme / Course : Buddies Programme CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$28420

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Volunteer's training programme	1. It is believed that a volunteer with a healthy self-image is better able to serve actively and the one being served receives a greater blessing. Therefore, it is hoped through a range of activities, the team members can have a	1. The overall planning and implementation of the programme will be conducted by Baptist Church Registered Social Workers Miss Cheuk Ching Man 2. Team members in the last school year will be invited to help with the implementation.	1. Participants are able to have deeper understanding of themselves. 2. Students' leadership ability can be raised 3. On one hand, through teaching the juniors, Form 4 students can reinforce what they learnt in the programme in the	<u>Early Sep</u> -Recruitment of new members -Application for HSBC Funding -Application for Wing Hang Bank Funding <u>Sep</u> Team building <u>Dec (Christmas Holiday)</u> Workshop by Mission to New Arrivals Ltd. <u>Jan</u> Activity with Choi Jun School	1. Expenditure a. Venue/activity fee \$23200 b. Transport \$3000 c. Purchase of materials \$3000 d. Catering \$5940	1. Participants develop a positive understanding of themselves. 2. Enthusiastic performance when preparing and participating in the service. 3. Form 4 / 5 students are	Through: 1. Teachers' observation and assessment of the activities. 2. Feedback from participants 3. Participants' attitude when carrying out the service	Chan Wai Yin Leung Shuk Ling

	<p>positive perception of both themselves and team work and this can help them develop a healthy self-image.</p> <p>2. The old members will also participate in the programme as mentors who will share their past experience with the juniors. This not only helps foster the juniors' leadership, but also strengthen the bonding with each other which enables the continuation of the "LMC Spirit of Affection".</p> <p>3. Besides</p>		<p>previous year. On the other hand, the juniors can benefit from the seniors' experience gained in the previous year.</p> <p>4. The buddies programme with Choi Chun School (a special school serving mentally retarded students) and Heart Link (the underprivileged families) engage all participants involved in a range of activities and voluntary service with a view of developing their personal and social skills. Those activities also provide participants from varying backgrounds and with differing</p>	<p><u>Feb</u> Activity with Heart Link</p> <p><u>Mar</u> Outing with Choi Jun School and Heart Link</p> <p>Experiential Activities by Mission to New Arrivals Ltd.</p> <p><u>Apr</u> Evening party with Choi Jun and Heart Link</p>	<p>e. Administration fee \$1000</p> <p>Estimated expenses : \$36140</p> <p>2. Income</p> <p>a. Payment per student \$420@ X 16 \$6720</p> <p>b. ECA subsidies \$1000</p> <p>Estimated income : \$7720</p> <p>Request from CEG: \$28420</p>	<p>expected to exhibit enthusiastic performance and attitude in leading volunteer training.</p>		
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	<p>enhancing personal growth, it is hoped to help students be well-equipped to contribute to the society. Different activities and voluntary service can provide students with an opportunity to expose them to people from varying backgrounds in the society so that they can be better able to serve and care the community now and in the future.</p>		<p>abilities with opportunities for equal participation and interaction, learning appreciation and acceptance of one another.</p>					
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- Remarks :**
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 2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
 3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : MathematicsActivity / Programme / Course : Mathematics Competition Training Team CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$12000

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Gifted Education	Students with talent on mathematics. To enrich their knowledge on mathematics and skills on solving problems in competition.	Group 1: 20 F1 students. Employ an alumnus to provide training once per week. Group 2: 8 - 15 F2 students. Employ an alumnus to provide training once per week. Group 3: 8 - 15 F3 students. Employ an alumnus to provide training once per week. Group 4: 8 - 10 F4 and F5 students. Employ an alumnus to provide training once per week.	Students' interest on mathematics would be increased. Students' ability on solving mathematics would be enhanced. Students' performance in interschool competition would be improved.	The period of the program will be: 1 st week of October 2013 to 2 nd week of May 2014. Each group will meet once every week.	Allowance to instructor (alumni): \$150 x 80 lessons = \$12000 Teaching materials (text book, notes...): \$200 Enrollment fee for the interschool mathematics competition: \$1000 Total: \$13200	Students' frequency of attendance in the training section can show their interest. Students' performance in the formal curriculum can indicate their ability improvement. Results in the interschool competitions.	Attendance record. Instructor's comment. Assessment tests conducted by instructors. Interschool mathematics competition. Internal Mathematics Competition conducted by Mathematics Society.	Lee Kim Fung

Remarks :

1. Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG
2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : MusicActivity / Programme / Course : Singapore choir tour CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$28,800

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Exchange program	<ul style="list-style-type: none"> - Share beautiful songs with others - Make new friends who also love singing - Let students appreciate cultures of their new friends 	<ul style="list-style-type: none"> - Promote the program in Early October - Recruit 30-35 members to join the program in December - Start training several songs after 66th music festival - Students will go to Singapore for the exchange program with 3-4 schools in early July 2014 	<ul style="list-style-type: none"> - An unforgettable experience for students: not just for fun, but also for learning and sharing - Broaden students' horizons in music appreciation 	<p><u>August</u> Contact some schools/ organization with good voice</p> <p><u>January 2014</u> Consult with Travel agents</p> <p><u>February 2014</u> Confirm the program and travel agent</p> <p><u>July 2014</u> Off to Singapore</p>	<p>Choir members: \$800 X 35 students = \$28,000</p> <p>Pianist \$800 X 1 student =\$800</p> <p>Total: \$28,800</p>	<p>Attendance over 80%</p> <p>Love the others as themselves</p>	<p>Attendance list for students</p> <p>Learning attitude</p> <p>Performance in Singapore</p>	Pang Yan Yee

- Remarks :**
1. Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG
 2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
 3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Baptist Lui Ming Choi Secondary School (2013– 2014)

Plan on Use of Capacity Enhancement Grant

Physics : F.56 Revision Class

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Peron-in-charge
Preparation for public exam	Helping lower achievers to attain 4 or above in HKDSE physics.	<p><u>Revision Class</u></p> <ol style="list-style-type: none"> 2 alumni are to be employed to help students to prepare for the HKDSE physics Two classes of about 25 lower achievers are set with two tutors being responsible for each class. Some revision materials on HKDSE physics will be offered. Exam strategies will be shared and stressed. 	<p><u>Revision Class</u></p> <ol style="list-style-type: none"> Invigilation by alumni Revision materials on HKDSE physics will be obtained. 	<p><u>Revision Class</u></p> <p><i>Aug</i> Revision test</p> <p><i>Aug & Sept</i> Recruitment of tutors and students</p> <p><i>Oct-Dec</i> Tutorials (tentative)</p>	<p><u>Revision Class</u></p> <p>Revision Test Invigilation : No. of tutors : 5</p> <p>Invigilation fee: \$100 / section</p> <p>Tutorial No. of tutorials : 9 No. of classes : 2 No. of tutors : 2 Tutorial fee for each tutor per tutorial = \$200</p> <p>5 x \$100 + 9 x 4 x \$200 ≈ \$ 7,700</p> <p>TOTAL : \$7,700</p>	<ol style="list-style-type: none"> Average % attendance > 65% % of 4 or above in HKDSE physics 2014 > 50% 	<ol style="list-style-type: none"> Attendance list for tutors and students Results in HKDSE physics 2014 	KK LUI

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : PrefectsActivity / Programme / Course : Leadership Training CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$9,300

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Leadership Training	To help develop prefects' and prefect leaders' leadership	<ol style="list-style-type: none"> A one-day water adventure training for leaders and senior prefects of 2013-2014. A two-day adventure camp for all new prefects and leaders of 2013-2014. YMCA 'Youth Leadership Development' (8 members) Head prefect's training by HKFYG (青協) 	<ol style="list-style-type: none"> Enhance enthusiasm and team spirit. Enhance self-confidence and problem solving skill. Enhance inter-personal communication and presentation skill. Develop leadership skill and style. 	<ol style="list-style-type: none"> July 2013 A one-day water adventure training for leaders and senior prefects of 2013-2014. Oct 2013 A two-day adventure camp for all new prefects and leaders of 2013-2014. Jan - Sept 2014 Youth Leadership Development scheme organized by YMCA. Oct 2013-Feb 2014 Head prefect's training by HKFYG 	<ol style="list-style-type: none"> Subsidy for training fee (part): \$2,000.00 Subsidy for training camp fee (part): ~\$6,000.00 Subsidy for enrollment (half): ~\$1,000.00 Subsidy for enrollment (half): ~\$300.00 <p>TOTAL: \$9,300.00</p>	<ol style="list-style-type: none"> New prefects are more capable to give instructions in public All prefects are more able to intervene students' inappropriate behavior. All prefects improve their skills in tackling students' in different situations. Prefects' work more like a team. Leaders are more able to plan and execute their duties, and to care and develop their team members. 	<ol style="list-style-type: none"> Performance of prefects in daily duties. Performance of prefect leaders (including Deputy Head and Head) in daily leading duties. Performance of prefect leaders (including Deputy Head and Head) in developing new leaders for coming year. 	Cheung Shing Che

Remarks :

- Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG
- Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
- For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

浸信會呂明才中學
學校發展津貼計畫書

科目：普通話

學年：2013/2014

項目	關注重點	推行計劃	預期好處	推行時間表	所需資源	表現指標	評估機制	負責人
普通話口試安排	聘請校外導師協助考核同學之普通話口語能力	<ol style="list-style-type: none"> 1. 安排三級中的十五班由校外導師負責考核。 2. 製訂清晰的評分標準。 3. 安排同學於 MMLAB 作考試錄音，然後將聲音檔案交由校外導師評核。 	<ol style="list-style-type: none"> 1. 普通話為一重視口語表達能力的科目，認真安排考試可以令同學嚴肅對待本科之教學。 2. 免去由原來三位老師考核十五班口試之不合理安排。 3. 協助評核同學之錄音檔案，可免去同學輪候口試之紀律問題。 4. 無須考慮在課堂考核口試，可相應增加同學有效的學習時間。 	<ol style="list-style-type: none"> 1. 於下學期五月初物色並聘請人手，並制訂清晰的評分標準。 2. 於下學期六月課節安排學生到 MMLC 參與錄音考核，並將 15 班檔交與校外導師評核。 	<ol style="list-style-type: none"> 1. MMLAB 中之錄音設備。 2. 有足夠容量之聲音檔案。 3. 資助金額 \$3,500。 	<ol style="list-style-type: none"> 1. 同學敢於以普通話表達自己。 2. 同學講普通話的流暢程度。 	<ol style="list-style-type: none"> 1. 校內普通話考試之評分準則。 2. 負責考核普通話之校內及校外導師之會議議決內容。 	黎健
普通話話劇團或普通話藝術團體到校表演	邀請普通話話劇團到校表演	<ol style="list-style-type: none"> 1. 聯絡普通話話劇團查詢有關劇目及公演日期。 2. 物識普通話藝術團體到校作有關藝術表演。 3. 安排中一至中三某一級別或某些班別到禮堂欣賞。 	<ol style="list-style-type: none"> 1. 學生可以接觸以普通話為語言的不同藝術表演。 2. 增加聆聽甚或說普通話的機會。 3. 補充課堂教學的不足。 4. 增加同學學習普通話的興趣。 	<ol style="list-style-type: none"> 1. 學期初（九月初）聯絡普通話話劇團或有關藝術團體查詢有關劇目及公演日期。 2. 商約到校演出日期。 3. 為表演團體提供所須資源。 4. 與學校聯絡安排調堂及人手。 	<ol style="list-style-type: none"> 1. 禮堂作表演場地。 2. 隨堂老師協助管理秩序。 3. 資助金額預算 \$3,500。 	<ol style="list-style-type: none"> 1. 同學投入欣賞有關表演。 2. 觀察同學表演期間表現。 3. 口頭詢問隨堂老師觀感。 	<ol style="list-style-type: none"> 1. 表演後進行問卷調查以了解同學對是次活動的支持度。 	黎健
打字學普通話課程	聘請校友協助校內普通話成績較差的同學提升學習效	<ol style="list-style-type: none"> 1. 物色合適校友作導師。 2. 檢視 12-13 學期普通話成績，並找出須要 	<ol style="list-style-type: none"> 1. 能力稍遜的同學得到照顧。 2. 整體普通話水平差異收窄。 	<ol style="list-style-type: none"> 1. 八月中物色校友做導師。 2. 十一月初發家長信並整理參加者 	<ol style="list-style-type: none"> 1. 借用學校課室。 2. 資助金額預算 \$3,000。 	<ol style="list-style-type: none"> 1. 同學對普通話語言知識認知清楚。 2. 同學應付測驗考 	<ol style="list-style-type: none"> 1. 同學回饋。 2. 同學測驗考試成績 	黎健

	能。	<ul style="list-style-type: none"> 3. 協助的同學。 3. 向家長發信通知有關安排。 4. 學生自行決定是否參加。 5. 與導師商議課程細節。 	<ul style="list-style-type: none"> 3. 部分同學重拾學習信心。 4. 校友有機會參與學校事務，增加投入感。 	<ul style="list-style-type: none"> 3. 十一月開始有關課程。 		<ul style="list-style-type: none"> 3. 試信心增強。 3. 學習普通話興趣提高。 4. 掌握打字技巧 	<ul style="list-style-type: none"> 3. 提升。 3. 任教老師意見。 4. 導師意見。 	
雅言社(普通話)	以學會形式運作，為同學提供參與校外與普通話相關的參觀活動或比賽的機會。	<ul style="list-style-type: none"> 1. 物色合適學生作組織主席。 2. 羅列每學年校外活動及比賽(演講、辯論等)資料，並訂定出席活動指標。 3. 配合校外機構舉辦活動日期發送電子海報給有關成員。 4. 學生自行決定出席或參加活動和比賽。 5. 導師與各項活動參與同學共同預備，完成有關活動或比賽。 	<ul style="list-style-type: none"> 1. 聽說能力稍強的同學得到發揮普通話能力的機會。 2. 加強參與學生普通話口語表演的能力。 3. 部分同學藉著活動比賽建立信心。 4. 繼「打字學普通話」為補底安排，回應校內能力稍遜的同學需要，此乃讓尖子有發揮所長的機會。 	<ul style="list-style-type: none"> 1. 八月中物色合適學生出任主席。 2. 八月中通過電郵招募有興趣的同學。 3. 九月預備參賽人選 4. 十月至明年四月參加如星島盃、基本法盃網上實時辯論比賽。 	<ul style="list-style-type: none"> 1. 借用學校課室。 2. 資助參與比賽及參觀金額預算 \$2,500。 	<ul style="list-style-type: none"> 1. 同學對使用普通話作演說辯論等活動應付自如，極具信心。 2. 同學習慣對生活事情作客觀理智的分析和思考。 3. 同學投入參與學習普通話等活動。 	<ul style="list-style-type: none"> 1. 同學回饋。 2. 導師意見。 	張佩儀 黎健

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : General OfficeActivity / Programme / Course : Summer temporary staff CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$19,500.00

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Relieving teachers' workload from non-teaching duties	Handling data entry of student records.	Employing temporary staff to enter students information into their records.	Relieving teachers workload from providing clerical duties so that teachers will be able to (will have enhanced capacity to) concentrate more on the critical tasks in the education reform.	Temporary staff will be employed in Summer	HK\$30,000.00	The student records can be completed smoothly	The evaluation of teachers and staff.	Maggie Tsui

- Remarks :**
1. Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG
 2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
 3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Plan on Use of Capacity Enhancement Grant
2013-2014 Proposal for Summer Tutorial Class for Weaker Students

Event	Aim	Planning	Advantages	Timetable	Resources	Performance Index	Evaluating Mechanism	Teacher-in-charge
Assisting students in finishing the summer assignments during the summer holiday	<p>1. The scheme aims at helping F.1 and F.2 students who have relatively poor academic results and have poor records of not handing in homework by inviting them to participate in the programme in order to make sure they are able to finish their summer assignments and consolidate what they have learnt</p> <p>2. foster the friendly and loving atmosphere in the campus</p>	<p>1. The scheme will be carried out by teachers, seniors and graduates.</p> <p>2. Teachers will invite students with unsatisfactory academic results and problems of handing in homework on time to participate in the scheme and obtain their parents' approval for joining the programme and seek parents' opinions through parents' letters</p> <p>3. The programme will last for three weeks and each tutorial class lasts for about three hours a day</p> <p>4. Seniors and tutors provide assistance by giving tutorials in groups of four to help students do revisions</p> <p>5. Visiting museums once a week</p>	<p>1. providing effective and apt guidance to students</p> <p>2. With tutors' assistance, students can finish their summer assignments</p> <p>3. To foster the friendly and loving atmosphere in the campus and provide a chance for students to make friends</p>	<p>Mid-July 2014 to Mid-August 2013</p> <p>1. A total of three weeks</p> <p>2. Three times a week</p> <p>3. Three hours a day (The morning session)</p>	<p>1. Tutorial fee for each tutor a day: \$ 200</p> <p>2. The number of tutors: 10 tutors x 9days x \$ 200 Expenditure: \$ 18,000</p> <p>3. Miscellaneous and other expenditures: \$ 1,500</p> <p>4. Total expenditure: \$ 19,500</p> <p>5. Tutorial fee: \$ 300 each student</p> <p>6. The total number of students: 20 Total income: \$6,000</p> <p>7. Subsidy required: <u>\$13,500</u></p>	<p>1. Students' degree of participation.</p> <p>2. Students show improvement in academic results.</p> <p>3. Students raise questions actively when encountering problems and are willing to find out solutions</p>	<p>Methods of evaluation:</p> <p>1. Teacher-in-charge will have discussion and evaluation with tutors.</p> <p>2. Students' performance in the lesson and responses to tutors will be observed and collected.</p> <p>3. Tutors' responses to students will be collected.</p> <p>4. Doing questionnaires.</p>	<p>Miss Chau Fung Mei</p> <p>Miss Wong Kar Yan</p> <p>Mr. Li Tze Leung</p>

運用「學校發展津貼」計劃書

學校：浸信會呂明才中學

學年：2013/14

項目	關注重點	推行計劃	預期好處	推行時間表	所需資源	表現指標	評估機制	負責人
男、女子 乒乓球 訓練班 及校隊	<ol style="list-style-type: none"> 提升學員的乒乓球技術及興趣 強化校內乒乓球運動的水平及氣氛 	<p>(一) 聘請教練一名，負責校隊訓練工作，每星期三小時訓練。</p> <p>(二) 聘請校友助教兩名，分擔教練工作。</p> <p>(三) 教練亦會負責訓練班，如參加人數多，會進行分班教授，每班 2 小時。</p>	<ol style="list-style-type: none"> 可分擔負責老師的訓練工作 可專注訓練工作，有助提升技術 校友回校協助訓練，令教練與學員關係更密切。 	<ol style="list-style-type: none"> 校隊： 由新學年 9 月開始訓練，直至翌年 5 月 訓練班： 由新學年 10 月開始至翌年 5 月 	<p>(一) 聘請校隊教練一名(全年) \$100 x 70 小時 = <u>\$7,000</u></p> <p>(二) 聘請校隊助教兩名(全年) \$100 x 70 小時 x2 = <u>\$14,000</u></p> <p>(三) 聘請訓練班教練一名(全年) \$100 x 40 小時 = <u>\$4,000</u></p> <p>(三) <u>合共\$25,000</u></p>	<ol style="list-style-type: none"> 球隊公開賽成績 技術的提升 隊員與教練的關係、參與、練習及比賽時的態度和氣氛 	<ol style="list-style-type: none"> 負責老師觀察平日的訓練情況 與教練面談 與隊友面談 教練的自我評估 	林植強 副校長

Plan on Use of Capacity Enhancement Grant

Item : (Keep it blank)

Subject/Activity : Visual Arts

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Visual Arts Workshop A Ceramics Workshop	<p>1. To provide students with a stimulating environment and a wide range of opportunities to explore, work and research in the ceramics medium.</p> <p>2. Students are encouraged to become familiar with clay and glaze technologies and develop ways of working that are appropriate</p>	<p>1. Mandy Woo, alumna of our school, is an experienced artist & with recognized qualifications in ceramics from overseas university. She will be hired to manage the workshop.</p>	<p>1. Students can master hand building techniques including pinching, coil building, and slab forming, and also the application of color and glaze.</p> <p>2. Students talented in the visual arts can be nurtured.</p>	<p>From Oct, 2013 to May, 2014</p> <p>1. every Thursday 4:00-5:30pm</p> <p>2. 14 sessions</p>	<p>1. Expenditure - Payment to artist \$ 15120 (\$ 1080 X 14)</p> <p>2. Income Payment per Student (\$280 X 8 = \$2240)</p> <p>Requested from CEG : \$12880</p>	<p>1 Students become familiar with clay and glaze technologies and develop ways of working that are appropriate vehicles for their ideas.</p>	<p>Through</p> <p>1. Teacher observation and assessment during the workshop</p> <p>2. The quality of students' art works.</p> <p>3. Feedback from participants.</p>	Ms Chan Wai Yin

	<p>vehicles for their ideas.</p> <p>3. To nurture students talented in the visual arts.</p>							
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Plan on Use of Capacity Enhancement Grant

Item : (Keep it blank)

Subject/Activity : Visual Arts

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Visual Arts Workshop B Glass and Enamel Art Workshop	<p>1. To provide students with a stimulating environment and a wide range of opportunities to explore and work in the glass and enamel art</p> <p>2. Students are encouraged to become familiar with Glass and Enamel art techniques.</p> <p>3. To nurture students talented in the visual arts.</p>	Louie is an experienced artist & with recognized qualifications in glass and enamel art. He will be hired to manage the workshop.	<p>Through the workshop, students will know the basic knowledge of glass and enamel art, artistic styles, historical development and actual skills for art making</p> <p>Students talented in the visual arts can be nurtured.</p>	<p>From Oct, 2013 to May, 2014</p> <p>1. every Wednesday 4:00-5:30pm</p> <p>2. 12 sessions</p>	<p>1. Expenditure - Payment to artist \$ 8640 (\$ 720 X 12)</p> <p>2. Income Payment per Student (\$200 X 8 = \$1600)</p> <p>Requested from CEG : \$7040</p>	<p>1. 1 Students become familiar with the basic knowledge of glass and enamel art, artistic styles, historical development and actual skills for art making. and develop ways of working that are appropriate vehicles for their ideas.</p>	<p>Through</p> <p>1. Teacher observation and assessment during the workshop</p> <p>2. The quality of students' art works.</p> <p>3. Feedback from participants.</p>	Ms Chan Wai Yin

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : PEActivity / Programme / Course : Boys' Volleyball Team & Training Class CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$33600

Task Area	Major Area of Concern /Domain (Objectives)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Boys' Volleyball Team & Training Class	1. To cultivate the students' interest in volleyball. 2. To enrich their skill in volleyball. 3. More participation in competitions outside school.	One coach will be employed to train up the students in volleyball team & training class.	1. Reduce the workload of PE teachers in volleyball team training. 2. Provided systematically training in volleyball.	9/2013-8/2014 every Tue & Thu 4:00pm-6:00pm., Sat 10:30am-12:30pm.	Students' charge : A,B,C grade & training class : \$800x18students = \$14400 A grade : \$400 Refund will be given to F.6 students if their attendance rate are more than 75% before the end of the inter-school competition in A grade. Coach fee; \$350x2hr.x80 days = \$48000 Resources Required: \$48000 - \$14400 = \$33600	1. Students' interest in volleyball would be increased. 2. The volleyball skills of students would be improved. 3. Students' performance in interschool competition would be improved.	1. Coach's comment. 2. Evaluations of the performance Indicators.	Chiu Wan Cheung

Remarks :

- Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG
- Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
- For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Plan on School Programme Grant (CEG / Diversity Learning Grant)

Subject / Team : PEActivity / Programme / Course : Girls' Volleyball Team & Training Class CEG DLG (NSS gifted) With screening and for F.4-6 studentsTotal Amount of Subsidy applied : \$28800

Task Area	Major Area of Concern /Domain (Objectives)	Implementation on Plan	Benefits Anticipated	Implementation Schedule	Resources Required with budget	Performance Indicators	Assessment Mechanism	Person-in-charge
Girls' Volleyball Team & Training Class	1. To cultivate the students' interest in volleyball. 2. To enrich their skill in volleyball. 3. More participation in competitions outside school.	One coach will be employed to train up the students in volleyball team & training class. 1.	2. Reduce the work load of PE teachers in volleyball team training. 3. Provided systematical y training in volleyball. 4.	9/2013-8/2014 every Mon & Wed 4:00pm-6:00pm. Sat 8:30am-10:30am.	Students' charge : A,B,C grade & training class : \$800x24students =\$19200 A grade : \$400 Refund will be given to F.6 students if their attendance rate are more than 75% before the end of the inter-school competition in A grade. Coach fee; \$300x2hr.x80 days =\$48000 Resources Required: \$48000- \$19200 =\$28800	1. Students' interest in volleyball would be increased. 2. The volleyball skills of students would be improved. 3. Students' performance in interschool competition would be improved.	1. comment. 2. Evaluations of the performance Indicators d	Chiu Wan Cheung

- Remarks :
1. Use "School Programme Grant (Name of the programme / activity)" as item name in the financial budget plan instead of CEG or DLG.
 2. Any enquiries concerning DLG, please contact Ms KM Chan or Mr HT Lau.
 3. For Community Cash Grant (關愛基金) regarding cross-boundary study tours, please contact Mr HK Wong directly. No application is accepted with this form.

Plan on Use of Capacity Enhancement Grant

Item : 情繫呂中校友監考計劃

Subject/Activity : Academic Department

Task Area	Major Area of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Alumni as invigilators in the final examination	Invigilation duty during the final examination	Employ alumni to take up invigilation duties during the final examination.	(1) Reduce the workload of teachers. (2) Teachers can concentrate on marking students' answer scripts	During final examination	1-1.5 hours - \$70 1.5-2.5 hours - \$140 2.5-3 hours - \$210 Total : 30,000	Whether Teachers' workloads are reduced or not.	Collect the opinions of teachers in staff meeting	Mr Lau hon-tong